

SUMBAL AJMAL

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PROFESSIONAL SUMMARY

Accomplished and results-oriented educational leader with over **9 years** of experience in academic administration, curriculum development, and teaching in international educational settings. Demonstrated success in leading the Cambridge section of a prestigious institution, improving academic outcomes, and fostering a culture of excellence in teaching and learning. Proven expertise in staff management, student counseling, and strategic educational planning. Adept at creating inclusive learning environments and promoting cross-cultural collaboration in educational settings.

CORE COMPETENCIES

- **Educational Leadership & Strategic Planning**
 - **Curriculum Development & Implementation (GCE/IGCSE)**
 - **Staff Training & Professional Development**
 - **Student Engagement & Career Counselling**
 - **Co-Curricular Activity Coordination**
 - **International Collaboration & Partnerships**
 - **Stakeholder Management & Communication**
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PROFESSIONAL EXPERIENCE (APSYS)

Army Public School for International Studies (APSYS) – *Pasban Westridge-III, Rawalpindi, Pakistan*

Section Head /Acting School Principal, Cambridge School

August 28, 2016 – Present

- Spearheaded the academic management of the Cambridge O/A level section, overseeing curriculum planning, implementation and delivery for subjects including English, Accounting, and Business Studies.
- Successfully achieved a **100% outstanding pass rate** with a **Top in the world distinction**.
- Led initiatives to enhance teaching practices and implemented innovative pedagogical strategies that resulted in improved academic performance and student engagement.
- Appointed School Career Counsellor for CROP X by APSACS Secretariat, providing guidance and support to students regarding academic and career pathways.
- Coordinated and facilitated various workshops on professional skills, personal development, and academic excellence.
- Managed Co-Curricular Activities (CCA) program, fostering holistic student development through extracurricular engagement.

DELC in Affiliation with British Council – *Rawalpindi, Pakistan*

IELTS Instructor & A1 Life Skills Instructor February 1, 2012 – August 20, 2016

- Delivered specialized instruction for IELTS preparation, enhancing language proficiency and examination performance for students.
- Conducted life skills workshops necessary for academic and professional success.
- Played an active role in curriculum development, policy implementation, and educational strategy in partnership with the British Council.
- Led workshops on professional development, ensuring students were equipped with the skills necessary for career advancement.

- Gained practical experience in the field of social work and special education, contributing to the development of initiatives supporting individuals with disabilities.
- Assisted with research and report preparation, gaining valuable insights into policy development and social welfare programs.
- Participated in meetings and discussions that helped shape educational programs for individuals with special needs.

EDUCATION

- **Institute of Chartered Accountants of Pakistan – Islamabad, Pakistan Chartered Accountancy (CA) inter Stage**
Specialized in: Financial Accounting, Economics, Finance, Business Mathematics, Statistics, IFRS (in progress), Audit (in progress), Organizational Behavior, and Business Communication.
- **Skans School of Accountancy / The University of Punjab – Lahore, Pakistan Master's in Economics**
Major: Monetary Policy Research

PROFESSIONAL DEVELOPMENT

- Leadership & Management Program by IBA (Institute of Business Administration Karachi)
- Section Head as a Leader (SHAL) by APSACS Secretariat
- School Career Counsellors Training by APSACS Secretariat
- Cambridge O Level Principal of Accounts Professional Development Course by Cambridge Assessment International Education
- Business Management Course by King's College London
- Educational Webinar on Remote Learning Challenges by British Council
- Presentational Skills Certification (SKANS School of Accountancy)
- Social Enterprise Training (Fatima Jinnah Women University)
- Recognition by British Council for Integrating International Learning into the Curriculum

AWARDS s RECOGNITIONS

- **Certificate of Appreciation** for achieving 100% outstanding CIE results (Session 2022-23) with Top in the World distinction.
- **World Distinction** in university of Cambridge 2023.
- **Letter of Appreciation** for academic excellence in session 2021-22 by APSACS.
- **Best Performance of the Year** awards from DELC and Government College for Women.
- **Certificate of Recognition** for leading innovative projects such as the Entrepreneur Leadership Summit and A2Z Champs Art C Creative Writing Competitions.
- **Multiple Certificates of Active Participation** in various academic and creative competitions.

PROJECTS

- **International School Award – British Council**
Awarded for integrating international learning into the curriculum, collaborating with schools in Lebanon (Manarat Jabal High School) and England (Spin Field School) and with many well reputed Pakistani schools.

ADDITIONAL INFORMATION

Languages: Fluent in English and Urdu

Interests: Traveling, exploring international education trends, cross-cultural collaboration.