

SANEEAA SHAH



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shahsaneeaa@gmail.com

EDUCATION

MS Career Counseling and Education

NUST, Islamabad

2019 - 2023

BS Psychology

Foundation University, Rawalpindi

2015-2019

KEY SKILLS

- Strong client communication and relationship management.
- Data handling with attention to detail and accuracy.
- Critical thinking and effective problem-solving.
- Time management, adaptability, and organizational skills.

LANGUAGE

- English
- Urdu
- German
- Pashto

PROFILE

A dedicated professional with a background in education and psychology, experienced in building strong relationships, managing detailed records, and ensuring excellent service delivery. Known for strong communication skills, adaptability, and a client-centered approach. Proficient in organizing tasks, solving problems, and working effectively in diverse environments.

WORK EXPERIENCE

Benchmark School System

2022 - 2024

O-Levels/IGCSE English Teacher

- Built and maintained relationships with students and their guardians, ensuring satisfaction and understanding of educational services.
- Organized events like competitions, promoting teamwork and problem-solving.
- Developed comprehensive records for individual performance, emphasizing attention to detail and personalized service.

Axis Academy

2021 - 2022

A-Levels Psychology Teacher

- Providing detailed case studies to students.
- Making practice tests.
- Preparing students for mock exams.
- One-on-one discussion sessions with students.

Fauji Foundation Hospital

2018

Intern Psychologist

- Acted as a liaison between patients and staff, facilitating smooth communication.
- Assisted patients in overcoming language barriers to improve their overall service experience.
- Attended workshops to enhance interpersonal and professional skills.

CERTIFICATIONS

TEFL/TESOL

Accreditat/CPD Certified (2024)

Assessment Design

Benchmark School System (2024)

Effective Classroom Communication and Management

Benchmark School System (2024)