

Ms. SABA SULTAN

RESIDENCE

Khanna kak Kuri Road Raja Town, Iqbal Town, Rawalpindi.

CONTACTS

Cell No. +92 315 5997478

Email: sabasul31@gmail.com

Career Focus

Having strong vision to obtain dynamic environment in which I would be able to apply my native skills, abilities and acquired education. I am keen to deliver knowledge with supreme honesty while considering all educational and social values. A motivated and dedicated Computer Science graduate with strong academic achievements, currently pursuing an MS in Computer Science. Seeking a challenging position to apply my technical skills and contribute to the growth of an innovative organization while continuing to enhance my professional abilities.

PERSONAL INFORMATION

Father's Name	Riffat Sultan
CNIC	37405-7544458-8
Nationality	Pakistani
Religion	Islam
Date of Birth	25-04-2003
Postal Address	Khanna kak kuri Road Iqbal Town Rawalpindi.
Gender	Female

ACADEMIC QUALIFICATION

MS in Computer Science (2024-Present)

Major: Computer Science

BS in Computer Science (2020-2024)

Institution: Federal Urdu University of Arts, Sciences & Technology, Islamabad.

Major: Computer Science

CGPA: 3.00, Grade B

1st Division

INTERMEDIATE

Institution: Government Comprehensive Girls Higher Secondary School, Rawalpindi.

Major: Computer Science

Marks: 659/1100 - Grade B

1st Division

MATRIC

Institution: Government Comprehensive Girls Higher Secondary School, Rawalpindi.

Major: Science

Marks: 766/1100 - Grade A

1st Division

CERTIFICATES

Cisco Certified Support Technician in Cybersecurity (2024)

Cisco, International Certificate

Institution: Government College of Technology, Rawalpindi.

Duration: 3 Months

Marks: 969/1100, Grade A

EXPERIENCE

Job Description: QEC Assistant & Junior Lecturer
Organization: Muslim Youth University, Islamabad
Tenure: March 2025 to Present.

Achievements:

- Received a laptop through the PM Laptop Scheme for academic excellence.

STRENGTHS

- Confident to embrace new challenges and committed to achieve personal and professional success.
- Recognized for reliability and getting the job done through persistent work and ethics.
- Ability to administrate any office or enterprises with devotion and excellence.
- Self-motivated attitude to move forward.
- Fluent Urdu and English.
- Rigorous and trustworthy.
- Creative writing.
- Proficiency in Computer skills and social skills.

REFERENCES

- Furnished on demand