

HARIS AZIZ

harisaziz32@gmail.com || +92-331- 4084224



PROFILE:

- ❖ Project management professional with more than **08 years of experience of managing multi-domain projects** in both government and private sectors.
- ❖ Experienced in preparing **project feasibilities** (both technical and financial), planning of project activities with available resources, executing the tasks within timelines and delivering the outcomes; **avoiding cost overrun and time overrun** to the best possible ways.
- ❖ Experienced in preparing phase wise **budgeting of projects while keeping in view the expected inflation during the project timeline** and release of quarterly allocation against perceived activities while complying to **audit requirements**.
- ❖ Systematic **evaluation of milestones** against pre-defined KPIs during the lifecycle of project to minimize time overrun.
- ❖ Expertise in **devising a quality control mechanism** tailored to the project outcomes.
- ❖ Expertise in utilizing **technology** for the smooth conduct of project.
- ❖ Extensive experience in **Research Management** in University Setting.
- ❖ Hunting funding opportunities, writing proposals, and fulfilling funding agency's requirements for Research Projects.
- ❖ Managing **research output for impact creation**; Publications, Conference Papers, and IP Management.
- ❖ Expertise in managing **projects involving R&D, IP Rights filing and protection, commercialization of IP** and formulating **technology transfer agreements**.
- ❖ Successfully translating the project outcomes to impacts which are useful for the society.
- ❖ An impact driven and self-motivated individual with **exceptional communication and team building/ managing skills**.

EDUCATION:

- ❖ **Riphah International University, Rawalpindi, Pakistan | 2023 – 2024**
MS Project Management | GPA: 4.00/4.00
- ❖ **College of EME, NUST, Rawalpindi, Pakistan | 2010 – 2014**
Bachelor of Electrical Engineering | GPA: 3.00/4.00
- ❖ **Islamabad College for Boys G-6/3, Islamabad, Pakistan | 2008 - 2010**
Intermediate in Pre-Engineering | 86%
- ❖ **Federal Government Boys Model School G-6/4, Islamabad, Pakistan | 2006 – 2008**
Matriculation in Science | 85%

WORK EXPERIENCE:

❖ National University of Technology (NUTECH), Islamabad

(Nov 2021 – continued)

Deputy Assistant Director Research & Industrialization

- Engagement with various industrial and academic organizations for planning and executing projects of mutual benefits.
- Management of research grants provided by different funding agencies.
- Commercialization of indigenously developed products.
- Formulation of business plans for start-ups of students/ faculty.
- Planning, execution and devising of feedback mechanism of various projects of university.
- Devising innovative strategies for revenue generation through non-traditional resources for universities.
- Professional Development Courses for Mid-Career Officers of Public & Private Sectors
- Placement of graduates in Industry
- Fund raising from Industry for Advancement of University

❖ National Vocational & Technical Training Commission (NAVTTTC), Islamabad

(March 2020 – Nov 2021)

Project Assistant – PM Youth Skills Development Program

- Planning and execution of the Accreditation of 2000 TVET Institutes across Pakistan
- Devising the strategies for continuous quality improvement in TVET Sector
- Managing the online portal of Accreditation Management System (AMS)
- Member of Accreditation Manual Review & Reform Committee (AMRRC)
- Training of Accreditation Assessors for the quality assessment of TVET institutes.
- Capacity building of TVET instituters for International Accreditation.
- Monitoring & Evaluation of trainees of *Kamyab Jawan Program* (field visits).
- Convening the meetings of TVET Accreditation & Quality Evaluation Committee (TA&QEC).

❖ Ibex Global Solutions (Private) Limited

(Aug 2019 – March 2020)

Customer Services Specialist – SquareTrade Orlando, Florida, USA

- Squaretrade is an extended warranty company based in Orlando, Florida.
- Technical customer service specialist of Electronics' items.
- Online claim filing and dispute resolution.
- Providing cost effective solutions to customers' while keeping them satisfied.
- Managing the data on Salesforce Software.

❖ National institute of Electronics (NIE), Ministry of Science & Technology, Islamabad

(June 2015 – June 2017)

Project Engineer

- Project Engineer in Balancing, Modernization & Rehabilitation (BMR) of National

Institute of Electronics.

- Research & Development in electronics.
- Formulation of feasibilities (both technical and financial).

- Procurement of Diagnostic Tools for Automotive Industry.
- Trainer of various IT courses.

❖ **BESTWAY Cement, Hattar**

(July 17, 2013 – August 17, 2013)

Intern

- Learning the whole process of Cement manufacturing to dispatching.
- Monitoring of instruments installed at different parts of the factory.

AWARDS/ COMMUNITY SERVICE:

- ❖ 3rd position in All Pakistan Declamation Contest.
- ❖ Voluntarily assist a local school in Islamabad which is established for poor children.
- ❖ Convener of ALL PAKISTAN ENTREPRENEURSHIP COMPETITION 2014.
- ❖ Departmental Coordinator of Society for the Promotion of Arts & Literature (SPAL).
