

KHADIJA SIKANDAR

Researcher | PhD Scholar

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PROFESSIONAL SUMMARY

Academically distinguished management professional and PhD Scholar in Management at UniKL Business School, Malaysia, with research focused on artificial intelligence, supply chain management, and digital transformation. Possesses teaching, research, and management experience across educational and corporate settings, supported by a strong record of academic achievement including merit scholarships and institutional awards. Actively engaged in research on AI governance, Industry 4.0, intelligent procurement systems, and digital well-being, with published and ongoing scholarly work. Committed to contributing to higher education through excellence in teaching, research, student mentoring, and academic service.

EDUCATION

PhD in Management (In Progress) | UniKL Business School, Malaysia

July 2025 – Present

Research Focus: Digital Transformation in supply chain optimization, intelligent procurement systems, and human-AI collaboration in logistics and operations management | Expected Completion: July 2028

MBA – Masters in Business Administration | NUST, Islamabad

2013 – 2015

Specialisation: International Business and Marketing | Awarded institutional merit scholarship for academic excellence

BBA – Bachelors in Business Administration | COMSATS University, Islamabad

2009 – 2013

Specialisation: Finance | Awarded Campus Silver Medal for outstanding academic performance | Merit scholarship recipient

RESEARCH PUBLICATIONS (PUBLISHED / UNDER REVIEW)

- [1]** *Mobile Technologies in Predictive Maintenance for Industry 4.0: A Bibliometric Analysis of Research Trends, Knowledge Structure, and Future Directions* (published)
- [2]** *The Disproportional Helix and the Policy-Practice Chasm: A Systematic Review Extending the EQUIP Framework toward a Policy-as-Code Architecture for Sustainable AI Governance*
- [3]** *Beyond Screen Time: A Systematic Review of Smart Devices' Multidimensional Impact on Mental Health and Digital Well-Being (2014–2024)* (published)

PROFESSIONAL EXPERIENCE

Subject Teacher | SLS Zaraj Campus, Rawalpindi

Feb 2023 – Jun 2025

- Designed and delivered structured English language lessons differentiated for varied learner abilities across primary grades
- Maintained detailed academic progress records and produced reports for school leadership, demonstrating consistent assessment adherence
- Delivered classroom instruction, assessment design, student mentoring, and learning support using student-centered teaching approaches.
- Collaborated with the wider teaching team to review learning outcomes and implement targeted student support interventions
- Recognized as a top-performing teacher, acknowledged for proactive contribution to school development initiatives and extracurricular programs

Branch Head | PAF Montessori, Lower Topa

Aug 2019 – Aug 2020

- Led all branch operations, overseeing a team of teaching and non-teaching staff, ensuring compliance with institutional standards and operational targets
- Conducted structured performance evaluations for teaching faculty and provided developmental feedback to improve instructional quality
- Designed and supervised the annual academic and extracurricular activity calendar, aligning programs with institutional vision
- Managed parent relations and community engagement, driving enrolment growth and improving stakeholder satisfaction through regular open days and PTMs
- Represented the branch to district education authorities and the wider community, strengthening institutional reputation and regulatory compliance
- Oversaw administrative HR functions, including staff recruitment coordination, attendance management, and leave administration

Freelance Content Writer | Upwork (Remote)

Jan 2017 – Present

- Delivered high-quality technical, business, and blog content across industries including technology, education, health, and e-commerce for international clients
- Produced product reviews, white papers, and research summaries aligned with client SEO and brand communication objectives
- Managed multiple concurrent client projects independently, consistently meeting tight deadlines
- Developed subject-matter expertise in academic and professional writing, complementing postgraduate research and management studies

HONOURS & ACHIEVEMENTS



Campus Silver Medal — COMSATS University — Awarded for graduating among the top performers in BBA cohort



Merit Scholarship — BBA — COMSATS University — Competitive merit-based scholarship awarded for sustained academic excellence



Top Performing Teacher Award — SLS Zaraj Campus — Recognized by school leadership for outstanding contribution to student learning and school development

CORE COMPETENCIES

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|---------------------------------------|---------------------------------|
| ◆ Performance Monitoring & Evaluation | ◆ Academic & Technical Research |
| ◆ Teaching & Learning Facilitation | ◆ Curriculum Development |
| ◆ Research Methodology | ◆ Bibliometric & Data Analysis |
| ◆ Student Mentoring | ◆ Research Report Writing |

PROFESSIONAL & INTERPERSONAL SKILLS

- | | |
|---------------------------------------|------------------------------------|
| ▶ Team Leadership & Staff Management | ▶ Adaptability & Problem-Solving |
| ▶ Presentation & Communication Skills | ▶ Time Management & Prioritisation |
| ▶ Emotional Intelligence & Empathy | ▶ Mentoring & Training Support |

LANGUAGES & INTERESTS

Languages: English (Professional Proficiency) | Urdu (Native)
Interests: Research & Academic Writing | Travelling | Reading

REFERENCES

Available upon request.