

MUHAMMAD MUJTABA

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OBJECTIVES

Seeking an entry-level position to enhance my AI skills while supporting organizational goals through dedication and continuous learning.

WORK EXPERIENCE

IT Support | HITEC-IMS

Dec2025 - Present

- Provided technical support for hardware, software, and system-related issues to ensure smooth daily operations.
- Maintained digital records, managed databases, and assisted in troubleshooting computer and network problems.

Coordinator & Computer Operator — Spire College

Mar2025 - Dec 2025

- Performed data entry, record management, and maintained student databases accurately.
- Handled computer operations, including preparing reports, typing official documents, and managing digital records.
- Operated and maintained printing machines to ensure smooth workflow. Managed daily printing tasks, including setup, quality checks, and troubleshooting.
- Provided technical assistance for meetings, presentations, and college events.

Administrator | RUA Consultancy

Jan 2025 - Mar 2025

- Managed daily administrative operations, ensuring smooth workflow and effective communication across departments
- Handled documentation, scheduling, and office coordination to support organizational efficiency at RUA Conseltency.

Internship in IT Department | Pakistan Ordnance Factory (POF)

Oct 2024 - Dec 2024

- Assisted the IT team in maintaining hardware, software, and network systems during my internship at Pakistan Ordnance Factory (POF).
- Gained practical experience in troubleshooting, system support, and IT infrastructure management.

Developer | Seezify Software House

Jan 2022 - Sep 2024

- Developed and maintained web applications using modern technologies to meet client requirements at Seezify Software House.
- Collaborated with cross-functional teams to deliver high-quality software solutions within project deadlines.

SKILLS

- Artificial Intelligence & Machine Learning
- Python Programming
- IT Support & Troubleshooting
- Data Analysis & Visualization
- Web Development
- Microsoft Office Suite Communication
- Data Entry & Data Management Record
- Keeping & Documentation
- Problem-Solving
- Efficiency Under Pressure

EDUCATION

MS-Computer Science | HITEC University Taxila

2026 - Continue

- Currently pursuing a Master's degree in Computer Science from HITEC University Taxila with a strong focus on advanced computing concepts, software development, and intelligent systems.
- Gaining hands-on experience through academic projects in areas such as system design, data analysis, and emerging computing technologies.

BS-Artificial Intelligence | University Of Wah

2021 - 2025

- Completed a 4-year BS in Artificial Intelligence from the University of Wah with a strong focus on Machine Learning, Data Science, and AI technologies.
- Gained hands-on experience through academic projects in AI, Computer Vision, and Natural Language Processing.

HSSC |The Scholars Science College

2020 - 2021

- Completed Higher Secondary School Certificate (HSSC) in Pre-Engineering from The Scholars Science College.
- Focused on subjects including Mathematics, Physics, and Chemistry to build a strong technical foundation.

SSC |F.G High School No 06

2019 - 2020

- Completed Secondary School Certificate (SSC) from F.G High School No. 06 with a focus on Science subjects.
- Built a strong academic foundation in Mathematics, Physics, Chemistry, and Computer Science.

CERTIFICATIONS

Certification | Deep Learning Using MATLAB

- Completed certification focused on the fundamentals and applications of Deep Learning using MATLAB, covering neural networks, data processing, and model training for AI solutions.

Certification | Runner-up in Final Year Project Competition - University of Wah

- Achieved Runner-up Position in the Final Year Project Competition at the University of Wah for demonstrating innovation and technical excellence in an AI-based project.

Certification | Internship in IT Department - Pakistan Ordnance Factory (POF)

- Successfully completed internship certification in the IT Department at POF, gaining hands-on experience in IT support, network management, and system maintenance.

PROJECTS

Final Year Project | AI-Powered X-ray and MRI Analysis for Fracture and Tumor Detection with Chatbot Assistance

- Developed an AI-based system that analyzes X-ray and MRI images to detect fractures and tumors, integrating a chatbot for user-friendly interaction and medical guidance. The project combined Machine Learning, Computer Vision, and Natural Language Processing to provide accurate diagnostic support.

Project | Resume Builder Web Application

- Designed and developed a user-friendly Resume Builder web application that allows users to create professional resumes by entering their information through interactive forms. The project focused on clean UI/UX, dynamic PDF generation, and responsive design using modern web technologies.

Project | Fingerprint Matching System

- Developed a Fingerprint Matching System for secure identity verification using image processing techniques. The system captures, processes, and matches fingerprint patterns to authenticate users, ensuring accuracy and reliability in identification.

Project | Language Translator using LLM (Large Language Model)

- Developed a Language Translator leveraging Large Language Models (LLMs) to translate text between multiple languages with high accuracy. The project focused on Natural Language Processing (NLP) techniques to ensure context-aware and grammatically correct translations.

Project | Officium - Office Connectivity System using Java Spring Boot

- Developed Officium, an office automation system using Java Spring Boot to enhance connectivity and communication among different departments. The system streamlined workflows through secure login, document sharing, and real-time updates to improve organizational efficiency.