

MISHAL JAVED

Successful at maintaining clean and organized supplies, planning activities and leading field trips. Excellent tutor, record keeper, and multitasker.
Experienced Web Developer with passion for creating attractive and interactive websites meeting customer needs and exceeding expectations. Excels in HTML, CSS, JavaScript and PHP development.

Contact



03334493810



mishal.javed@gmail.com



Harley Street Lane no 7 Rawalpindi

Education

■ Marticulation 2021-2022

Milestone School System Harley street rwp
Passed with Grade A1

■ Intermediate 2023-2024

Milestone College System Harley street rwp
Passed with Grade A

■ Bachelors in Computer Science 2025-2028

University of Rawalpindi rwp
Passed with Grade A

Skills

- Programming
- Word
- Powerpoint
- Adobe PhotoShop
- Adobe Illustrator
- Canva
- Excel
- HTML
- CSS
- JavaScript
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Experience

■ Teacher's Assistant: 2024-2025

Future Foundation

- Supported classroom activities, tutoring, and reviewing work.
- Supported classroom maintenance and upkeep, organizing books, and materials.
- Partnered with teacher to plan and implement lessons following school's curriculum, goals, and objectives.

■ Front End Developer: 2024

HaloSphere Tech

- Coded websites using HTML, CSS, JavaScript, and jQuery languages.
- Provided front-end development support, creating visually appealing designs that aligned with brand standards.
- Enhanced user experience by implementing responsive web design and optimizing website performance.

■ Office Management: 2023-2024

MileStone School System

- Managed daily administrative operations, including scheduling, correspondence, and record-keeping to ensure smooth office functionality.
- Coordinated communication between staff, parents, and school administration, improving efficiency and response time.

Languages:

- English
- Urdu
- Punjabi

References:

References will be furnished on your demand.