

KAMRAN MEHBOOB

Address: House # A 195, Street # 6, Nai Abadi, Mareer Hasan. Rawalpindi.

Email: km_71@hotmail.com, Contact numbers: +92-213-4940082, +92-323-2307493

Career Summary

I did my graduation in Applied Sciences in 1993, Masters in Management Sciences (M.A.S) in 2003 from University of Karachi and M. Phil in H.R.M in 2019. I got distinctions (exemptions) from ICMAP in Cost Accounting, Quantitative Technique, and Law in 1999. I have been a member of the academic fraternity since 1993 with teaching and other academic administrative experience of various educational institutions.

Teaching Experience

I have been involved in teaching for **3 decades**. I have taught courses related to: Finance, Humanities, Management and Social Sciences. Following is the list of universities, institutes and schools in which I have been a part of as adjunct faculty.

DHA Suffa University	(2021 - to date)
Hamdard University	(2022 - to date)
Suffah Saviour O Level School, Jamia Tur Rasheed	(2019 - 2022)
Benchmark O Level School	(2019 - 2020)
Bahria College and O Level School Karsaz	(2011 - 2019)
Mama Baby Care O Level	(2018 - 2020)
Karachi Public O Level School	(2018 - 2019)
Beaconhouse School System	(2016 - 2018)
Hira Foundation O Level School, Darululoom Korangi	(2015 - 2018)
Avecina O Level School	(2012 - 2015)
KN Academy O Level, Bahadurabad and Malir Campus	(2011 - 2015)
Anchorage O Level School	(2011 - 2012)
DA Public O and A Level School	(1999 - 2002)

KASBIT a Higher Education Institution (2006 to 2009)

Associated with KASBIT as **Sr. Lecturer** and taught: *Strategic Management, Human Resource Management, Cost and Managerial Accounting, Pakistan Studies & Islamic Studies*.

I also worked as an **Academic Coordinator** for MBA (Executive/ Weekend) program during this period of my association with KASBIT and was responsible for assisting the Dean and Head of the departments in course allocation, faculty hiring, time table development, conduction of orientation session for fresh students. As I was the coordinator of the Weekend Program and on Sunday Senior management was not there. So I have to deal with all sorts of academic and behavioural issues related to faculty and students. Promote Collaborative learning in diverse cultural environment.

Also assisted the Registrar and Controller Examination in collection of question papers from the visiting faculty and finally in compilation of result. I was also made **Secretary of the Board of Studies** and developed different course outlines according to the need of the market.

I also actively participated with the management committee in organizing students' convocation at KASBIT. I also arranged Industrial visits, field trips and educational tours to different organizations in corporate sector. Liason with the industry for the Internship and job placement of students.

The City School (1999 to 2006 & 2009 to 2011)

Associated with *The City School* for 9 years and taught *Business Studies and Islamiyat*. During my association; I also acted as **Students' Counselor**. As I have done Graduation in Applied Sciences, Masters in Management Sciences (M.A.S) and formal spiritual education from Wifaq ul Madaris e

Arabia. So I also used to work as a Career and Behavioural Counselor and give formal presentations regarding the relative importance of different subjects to the students and parents at the orientation session and through out the year. I was responsible for organizing various Field Trips, Industrial Visits and other Co-curricular activities.

Also worked as Teachers' Trainer and conducted Teachers' Training programs for the teachers.

Aisha Bawany Academy

(1993 to 1999)

Associated with Aisha Bawany O level section for 6 years and taught Maths and Islamiyat.

During my service with the institution; I also worked as **Career Counselor** and was responsible for providing academic and general guidance to students. Mentoring students and identifying their interest. I also arranged and managed several Parents-Teachers meetings. I was actively coordinating and monitoring co-curricular activities along with the sports coordinator.

Coordinating Experience

During my career, I have performed the duties related to Academic Coordination for **3 years**. The role of Coordinator was performed at KASBIT, which is a Higher Education Institution.

Counseling and Consulting Experience

During my tenure, I have performed the duties related to Career Counseling for **3 years** and Consulting for **4 years**. The role of **Career Counseling** was performed at Aisha Bawany; whereas the role of **Consulting** was performed at The City School and DHA O & A level Public School in training the teachers at the In Service Training (In Set) programs. Training was related to H.R.M, Exam Techniques and Approach, Islamic Finance and Islamiyat of O' Levels.

Other Professional Experience

I have also been working as a **Financial Consultant** for EFU since 2015.

Academic Qualification

M. Phil	Khadim Ali Shah Bukhari Institute of Technology	2019	72 %
M.A.S.	University of Karachi in Administration Science	2003	57 %
P.G.D.P.A.	University of Karachi in Public Administration	2000	50 %
B.Sc. (Pre-Eng)	P.E.C.H.S.Education. Foundation Science College	1994	52 %
Other Professional Qualifications			
Professional-I	Institute of Cost and Management Accountants of Pakistan (ICMAP)	1999	Distinction in 3 subjects
Foundation	ICMAP	1996	Pass
Darasat e Diniya	Wifaq ul Madaris e Arabia	2022	Pass

Seminars, Conferences and Trainings

Attended and participated in following Seminars and Conferences:

2022	Islamic Finance and Banking	NIBAF
2022	Quality Research in Islamic Domain	Hamdard & Al Qadir University
2019	Introduction to Islamic Finance	IBA
2007	How to write Research proposal	KASBIT
2005	Classroom management	Teachers Development Centre
2003	How Humour works in class	The City Schools
2000	English Language for Non natives	SPELT
2000	Impact of Zakat and Interest in Islamic Economics	Islamic Research Center
1999	Secondary level Islamiyat Teachers training course	University of Cambridge (CAIE)
1999	Accounting and Auditing Standards	ICMAP