



Hi, I'm **Ahmad Raza**, I'm an Accountant.

Skills



MS Office	
Oracle Software	
CCNA	
Graphic Designer	

Work Experience



Accountant Cum Cashier 2017-Continue
Govt. Cardiology Hospital, Govt. of Punjab
maintenance of cash book, handling of cash receipts/bank challan and payment to vendors, preparation of bills, Reconciliation of accounts and bank statement on monthly bases, deposit income tax of parties and sale tax, any other responsibility of purchase of medicine and disposable surgical items, discuss to Director Finance.

Education



MBA Finance
Federal Urdu University

Beachelor of Commerce
University of Punjab

Account Officer 2013-2017
SJ Corporation

CPV, CRV, BPV, BRV, JV and Petty Cash

Languages



Punjabi
Fluent/Mother Tongue

Urdu
Advanced

English
Intermediate

Account Officer 2009-2013
True Colors Corporation (Pvt) Ltd.

CPV, CRV, BPV, BRV, JV and Petty Cash

Portfolio

ahmad.fic2017@gmail.com