

## **Abdul Aziz**

**Mohallah Hafiz Abad, Village & P/O Odigram, Swat, Pakistan**

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## **Objective**

Dedicated and detail-oriented CA (Inter) professional with completed articleship, specializing in Governance, Audit, Risk, and Compliance (GARC). Experienced in evaluating internal controls, risk registers, audit documentation, and policy compliance. Currently working as Senior Associate – GARC with AKA Management Consultancy (UAE), assigned to a client in Pakistan. Seeking opportunities to further contribute to audit excellence, risk governance, and regulatory compliance.

## **Professional Experience**

**Senior Associate – Governance, Audit, Risk & Compliance (GARC)**

**AKA Management Consultancy (UAE) – Assigned to Pakistan Client**

**Feb 2025 – Present**

- Engaged in GARC-related internal audit assignments for healthcare & educational clients.

The below-mentioned sites are under my supervision:

- IIMCT-Pakistan Railway General hospital.
- Riphah International hospital.
- Max health hospital.
- Islamic International Dental hospital.

- Leading internal audit reviews and risk assessments.

- Supporting implementation and review of control frameworks.

- Preparing detailed audit reports for senior management.

- Monitoring governance effectiveness and policy compliance.

## **J. Khan & Co., Chartered Accountants, Islamabad**

**Aug 2021 – Feb 2025**

- Conducted internal audits for healthcare and service-sector clients.
- Reviewed internal control systems and prepared risk & compliance matrices.
- Assisted in drafting SOPs and evaluating regulatory compliance.
- Performed walkthroughs and governance control testing.
- Presented audit findings and advised corrective actions.

### Key Highlights

- Participated in full-cycle audits across multiple departments.
- Contributed to risk registers and compliance checklists.
- Supported digitization of audit files and working papers.
- participated in payroll audits.
- Participated in PMS (Performance management system) audit.
- Agreements/Contracts/MOU reviews.
- Enhanced due diligence of registered vendors.
- Pre-audit of transactions for compliance.
- Post-audit of multiple projects including Civil works, café, Pharmacy.
- Lead FAR verifications assignments.
- Member of multiple inquiry committees including Theft, misuse of official resources.

### Education

CA-Inter

Institute of Chartered Accountants of Pakistan (ICAP)

Articleship Completed – Feb 2025

## Skills & Competencies

- SAP FICO (Internal Audit)
- Internal Audit Execution & Reporting
- Governance, Audit, Risk & Compliance (GARC)
- Risk Identification & Register Maintenance
- SOP Review & Control Testing
- Audit Planning & Fieldwork
- MS Excel, Word, PowerPoint

## Certifications

- Presentation & Communication Skills (ICAP)
- Professional Values, Ethics & Attitudes

## References

Available upon request