

Muhammad Abdullah

✉ abdullahqureshi981@gmail.com ☎ 03086822658 📍 Barakhu, Islamabad

Summary

I am seeking a position in an organization with a professional working environment in which I can utilize my skills, abilities, and knowledge in the accounting field to ensure the organization's success and provide opportunities for my career growth

Professional Experience

Account Officer <i>Agrivation.PK</i> • Bank reconciliation in Cloud ERP • Sales invoice entry and AR/AP management • Petty cash handling and record keeping	01/2026 – 04/2026 Lahore, Pakistan
Finance Intern <i>Government Holdings Pvt Ltd. (GHPL) Ministry of Energy Petroleum Division</i> • Processed and verified accounts payable transactions using SAP S/4HANA with accuracy. • Reconciled LPG sales invoices and royalty payments, by ensuring compliance with internal controls and SOPs.	08/2024 – 02/2025 Islamabad, Pakistan

Education

MPhil Finance <i>Quaid-i-Azam University</i>	10/2023 – 11/2025 Islamabad, Pakistan
BBA(Hon's) Finance <i>Bahauddin Zakariya University</i>	10/2019 – 07/2023 Multan, Pakistan

Skills

- Microsoft Office
- SAP
- Reconciliation
- Cloud ERP

Languages

- Urdu
- English