

SARSHAAR FATIMA

sarshaarfatima22@gmail.com | 03305926198 | Rawalpindi

SUMMARY

BS Computer Science candidate from COMSATS University with a strong foundation in software development, data analysis, and problem-solving. Eager to leverage technical skills in a dynamic banking environment through the HBL MFB Impactship Program. Aiming to contribute to digital banking solutions, data management, or IT operations while learning core banking systems.

EDUCATION

Bachelor of Science in Computer Science (BSCS)
COMSATS University Islamabad

Sep 2022 – June 2026

Relevant Coursework: Artificial Intelligence, Database Systems, Data Science, Data Mining, Calculus, Probability & Statistics

PROJECT

Final Year Project – Web-Based Digitalization Toolkit for Startup Workflow Automation

- Designed and developed a web-based enterprise solution using Laravel Framework.
- Implemented MVC architecture to improve scalability and maintainability.
- Automated business workflows and digital record management processes.
- Collaborated in project planning, system analysis, testing, and documentation.
- Applied problem-solving and software engineering principles to deliver an efficient business solution.

SKILLS

Technical Skills: Python, Java, C++, HTML/CSS, Laravel, Microsoft Excel, Data Analysis, Database Management

Professional Skills: Problem Solving, Analytical Thinking, Communication, Teamwork, Research, Adaptability, Time Management, Presentation Skills

PROFESSIONAL DEVELOPMENT

Forage Virtual Experience Programs

- Merchandising Job Simulation
- PNC Bank Consulting Virtual Experience

Key Achievements:

- Business data analysis
- Excel reporting and pivot tables
- Market research
- Recommendation development
- Decision-making support

WORK EXPERIENCE

Data Entry Operator (Remote) , Sharp Enterprises **July 2022 – June 2024**

- Managed data records and maintained accuracy across large datasets using Microsoft Excel.
- Performed data verification, documentation, and reporting to support business operations.

Freelance Graphic Designer **Feb 2022 – May 2025**

- Designed branding, marketing, and academic materials using Adobe Illustrator.
- Collaborated with clients to deliver creative solutions while meeting project deadlines.

Customer Care Representative | Wasila Studio **Dec 2025– May 2026**

- Managed client communications, inquiries, and appointment scheduling.
- Resolved customer concerns professionally, ensuring a positive customer experience.
- Coordinated with internal teams to support timely service delivery and client satisfaction.

LANGUAGE

English– Good Command

Urdu– Native Speaker