

MUHAMMAD ZIKRIA FAIZ

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OBJECTIVE

To apply my learning and skills as an onsite Intern in a professional environment while making significant contribution towards accomplishing the assigned tasks of University of Rawalpindi.

SKILLS

- MS Office, Research, Business.
- Honest, Punctual, Event Management.
- Communication, Coordination, Multitasking.

MENTORSHIP EXPERIENCE

Research Minds Pvt Ltd, *Learning-Student*,
Nova Research Mentorship Program 2026,
Remote, February 2026 – May 2026

- Research Topic Selection.
- Research Writing Procedure.
- Data Collection and Visualization (SPSS basic).
- Research Tool (Zotero basic) & Project Reporting

PROFESSIONAL EXPERIENCE

Rhombix Technologies, *Internship*,
Graphic Designing and Branding,
Remote, June 2026 – Present

- Logo Design.
- Facebook Post Design.
- Product Branding and Visual Design.
- Use of Canva Software for Designing Tasks.

EDUCATION

BS, Tourism & Hospitality, CGPA: 3.89
Foundation University Islamabad,
2026 (8th Semester Student)

FSc, Pre-Medical, 87%
Global College of Sciences, Rwp
2020

Matric, Science, 96%
Army Public School, Rwp,
2017

PROJECTS/ACHIEVEMENTS/ CERTIFICATES

1. 6 Months MS Office Diploma
(Word, Excel, Ppt, Access, Project).
2. Project: Visualizing Importance of Website
For Destination Branding of Islamabad.
3. Google Foundations of Digital Marketing &
Ecommerce Professional Certificate Coursera.
4. Customer Relationship Management and
Business Communication Certificates
from online Hp-Life platform.
5. Google Foundations of Project
Management Certificate from Coursera.
6. From Academics to Practical, Certificate
by Professional Development Center FUI.
7. Restaurant Manager Certificate by NAVTTC.
8. Recipient of Annual Merit Scholarship Award
2023 and 2024 by my Foundation University.