

MAHAD FARID

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OBJECTIVE

I am looking for work in a challenging environment. I am looking for a position that utilizes my comprehensive knowledge, thorough analysis, and abilities to excel in an exhaustive environment. I would like to work in a position that continually promotes the growth and development of the organization which includes adhering to multiple roles and responsibilities.

CORE COMPETENCIES

Problem-solving | Communication | Presentation Skills | Data Management | Microsoft Office | Data Quality | Administration | Data Analysis (Excel) | Teamwork | Time Management

EDUCATION

IQRA NATIONAL UNIVERSITY	2021 - 2025
Bachelor of Science in Software Engineering	CGPA: 3.69
FRONTIER COLLEGE SYSTEM, PESHAWAR	2019 - 2021
Higher Secondary School Certificate (HSSC) [Computer Science]	Grade: A
PESHAWAR MODEL SCHOOL BOYS 1, PESHAWAR	2017 - 2019
Secondary School Certificate (SSC) [Computer Science]	Grade: A+

PROFESSIONAL EXPERIENCE

CHIP TRAINING & CONSULTING (Pvt) Ltd.	Oct 2025 – Present
ERU-KP/DEOC - WHO FUNDED PROJECT	
Designation: Data Assistant/ Data Support Officer	Peshawar, Pakistan
- Data Assistant will serve as data focal point for the collection, collation, and compilation of data at the tehsil level and timely sharing of this data and analysis with DEOC. - Ensure effective data usage / enable data-driven decisions at DEOC level (primarily responsible/accountable role) - Any other task assigned by DEOC or program team.	
BRITISH COUNCIL PAKISTAN	April 2024 - Present
Designation: Freelance Venue Staff	Peshawar, Pakistan
- Assisted in the smooth execution of high-stakes exams such as O/A Levels, IELTS, and ACCA by setting up venues, verifying candidate identities, and ensuring compliance with exam protocols. - Provided on-site support to candidates and examiners, maintaining a professional and secure environment to uphold exam integrity.	
MICROMERGER IT SOLUTION (Pvt) Ltd.	July 2023 – Sep 2023
DATA SUPPORT CENTER - UNICEF FUNDED PROJECT	
Designation: Data Quality Officer	Peshawar, Pakistan
- Assisted in data collection from field officer, clean the data and make it ready to be uploaded to the database. - After successful data entry on database, verify the data and clear the discrepancies. - Perform analysis and prepare reports based on the available data.	
MICROMERGER IT SOLUTION (Pvt) Ltd.	Jan 2023 – June 2023
DATA SUPPORT CENTER - UNICEF FUNDED PROJECT	
Designation: Data Management Officer	Peshawar, Pakistan
Assist in data entry to the database, management of the data and make sure the entered data is accurate and clear and non-redundant.	

References will be furnished upon further request.