

MUHAMMAD ABDULLAH MARGHOOB

Master Of Computer Science

 House no 04, St.01, Block A, MPCHS, Islamabad, Pakistan |  +92 336 5537 520

Driving License: Valid Pakistan driving License | **Passport #** AK-0923851

 abdullah.marghoob@gmail.com • www.linkedin.com/in/muhammad-abdullah-marghoob-74b510ba

PROFESSIONAL PROFILE

Highly motivated and detail-oriented Computer Science professional with a Master's degree in Computer Science and a strong foundation in data management, systems analysis, and emerging technologies.

EDUCATION

Master of Computer Science

July 2022

CAPITAL INSTITUTE OF MANAGEMENT SCIENCES (Affiliated with Gomal University) - ISLAMABAD, PAKISTAN

EXPERIENCE

(3 Years)

Admin and Account Officer

Aug 2025 – current

Vogue Frozen Foods | Islamabad, Pakistan

Key Responsibilities:

- Oversee the Stock in and out.
- Maintaining Ledger.
- Composing GST bills.
- Market Analysis and Price Adjustment.
- Ensure healthy Supply chain routine.
- Booking Customer feedbacks and complaint.

IT – Data Officer

July 2024 – Feb 2025

SOGP & FIGO LDI:REACH Project | Islamabad, Pakistan

Key Responsibilities:

- Maintaining and analysis of Projects sites data.
- Purchasing and installation of IT equipment.
- Conducting frequent field visits for competent work analysis and correspondence.

IT Professional

Dec 2023 – March 2024

JAMHex Company pvt ltd | Islamabad, Pakistan

Key Responsibilities:

- Purchasing and installation of IT equipment.
- Conducting data entry.

Specialist IT & SOBO

ASKARI BANK LIMITED | Islamabad, Pakistan

June 2023 – Oct 2023

Key Responsibilities:

- Conducting digital banking operations with technical support.
- Handling helpdesk and IT Support

Internal Audit Division (Internee)

ASKARI BANK LIMITED | Islamabad, Pakistan

Aug 2022 – Sept 2022

Key Responsibilities:

- Data entry of Audit reports.

School Coordinator

HOWARD PUBLIC SCHOOL SYSTEM | Islamabad, Pakistan

April 2021 – May 2022

Key Responsibilities:

- Administrative work.
- MS office work.
- Voucher and challan composing and finance operation handling.

Skills

- ❖ MS Office
- ❖ ERP software operation
- ❖ Handling Helpdesk and dashboard
- ❖ Data entry operator
- ❖ IT Support

Professional Strengths

- ❖ Communication Skills
- ❖ Problem Solving Skills
- ❖ Stress Management
- ❖ Learning Habits about Modern Methods in Management
- ❖ Lesson Learnt oriented behavior
- ❖ Pressure Handling Techniques
- ❖ Adaptability with Organization work environment and culture
- ❖ TED Talk listener (Regular)

Languages

- ❖ Urdu (Native)
- ❖ English

Serial No. GU 001245



GOMAL UNIVERSITY
DERA ISMAIL KHAN
(N.W.F.P.) PAKISTAN
KHYBER PAKHTUNKHWA



(Session 2020-2022)

MUHAMMAD ABDULLAH MARGHOOB SON OF MARGHOOB ALAM

and a student of the Capital Institute Of Management Sciences Islamabad (Private Affiliated College)

having passed the prescribed examination in ||||| 2022,

is this day admitted by the GOMAL UNIVERSITY to the DEGREE of

MASTER OF COMPUTER SCIENCE

in the 3.29 'B' Division GRADE

The Examination was taken as a whole/in parts

Registered No. 36-CIMS-20

Roll No. 21

Result declared on August 07, 2023

Countersigned

Controller of Examinations

Vice-Chancellor

No 321387

GOMAL UNIVERSITY, DERA ISMAIL KHAN

ACADEMIC TRANSCRIPT

Name: Muhammad Abdullah Marghoob

Registration No.: 36-CIMS-20

Father Name: Marghoob Alam

Session: 2020-2022

Degree: Master of Computer Science

Roll No: 21

Course Code	Course Title	CH	Marks %	Grade	NG	CH*GP
1st Semester						
	Database Systems	3	76.67	B+	3.67	11.00
	Data Structure & Algorithms	3	85.00	A	4.00	12.00
	Discrete Structures	3	86.67	A	4.00	12.00
	Functional English	3	73.33	B	3.33	10.00
	Object Oriented Programing	4	73.75	B	3.38	13.50
SCH	16	Checked & Found Correct in the Examination Record		GPA:	B+	3.66
CCH	16			Remarks:	Very Good	
2nd Semester						
	Digital Logic And Design	3	76.67	B+	3.67	11.00
	Theory Of Automata	3	71.67	B	3.17	9.50
	Design And Analysis Of Algorithms	3	80.00	A	4.00	12.00
	Operating Systems	3	66.67	C+	2.67	8.00
	Advanced Oop	4	77.50	B+	3.75	15.00
	Web Technologies	4	65.00	C+	2.50	10.00
SCH	20	VERIFIED Controller of Examinations Gomal University, D.I. Khan		GPA:	B	3.28
CCH	36			Remarks:	Good	
3rd Semester						
	Communication Skills	3	68.33	C+	2.83	8.50
	Data Communication	3	68.33	C+	2.83	8.50
	Visual Programming	4	72.50	B	3.25	13.00
	Introduction To Software Engineering	3	68.33	C+	2.83	8.50
	Microprocessors & Assembly Language	4	72.50	B	3.25	13.00
SCH	17			GPA:	B	3.03
CCII	53			Remarks:	Good	
4th Semester						
	Artificial Intelligence	3	66.67	C+	2.67	8.00
	Theory of Compiler Construction	3	71.67	B	3.17	9.50
	Computer Architecture	3	73.33	B	3.33	10.00
	Object Oriented Analysis & Design	3	71.67	B	3.17	9.50
	Computer Networks	3	68.33	C+	2.83	8.50
	Project	6	77.50	B+	3.75	22.50
SCH	21			GPA:	B	3.24
CCH	74			Remarks:	Good	

CGPA	3.29
GRADE	B
REMARKS	Good
Result Declaration Date: 07-08-2023	

Errors and Omission are Accepted.

Y Controller of Examinations
Gomal University D.I.Khan



University of Central Punjab

(Incorporated by Ordinance No.XXIV of 2002 promulgated by Government of the Punjab)

ACADEMIC TRANSCRIPT

Transcript: 104125

Associate Degree Program

REGISTRATION NO.	I1F17ASOC0037	DOB	18-FEB-2000	CNIC #	61101-4613385-1
STUDENT'S NAME	MUHAMMAD ABDULLAH MARGHOOB				
FATHER'S NAME	MARGHOOB ALAM				
Institute	Punjab College of Commerce, Islamabad				

Course ID	Title of Course	Cr. Hrs	Grade	Course ID	Title of Course	Cr. Hrs	Grade
SEMESTER 1 [Fall 2017]							
ACCT2003	ACCOUNTING-I	3	B				
BUS1013	INTRODUCTION TO BUSINESS	3	C+				
ECON1003	INTRODUCTION TO ECONOMICS	3	B-				
ENG1033	FUNCTIONAL ENGLISH	3	C				
IT2013	FUNDAMENTALS OF COMPUTING AND E-COMMERCE	3	B+				
MATH2123	BUSINESS MATHEMATICS	3	B-				
		GPA	2.67				
SEMESTER 2 [Spring 2018]							
ACCT2013	ACCOUNTING-II	3	B				
CS1113	COMPUTER PROGRAMMING	3	B+				
ENG1203	ENGLISH ADVANCED WRITING	3	C-				
MGMT2003	INTRODUCTION TO MANAGEMENT	3	B-				
MKTG2003	FUNDAMENTALS OF MARKETING	3	C-				
PAK1003	PAKISTAN AND ISLAMIC STUDIES	3	C				
		GPA	2.39				
SEMESTER 3 [Summer 2018]							
ACCT3103	COMPUTERIZED ACCOUNTING	3	A				
ENG3103	ENGLISH IV	3	B+				
		GPA	3.67				
SEMESTER 4 [Fall 2018]							
CS2103	OBJECT ORIENTED PROGRAMMING	3	A-				
CS3143	DATABASE MANAGEMENT SYSTEMS	3	B+				
CS3513	NETWORKING FUNDAMENTALS	3	A				
ENG2633	COMMUNICATION SKILLS	3	B				
MIS2003	INTRODUCTION TO MANAGEMENT INFORMATION SYSTEM	3	B+				
		GPA	3.47				
SEMESTER 5 [Spring 2019]							
CS3113	NETWORK ADMINISTRATION & MANAGEMENT	3	A				
CS3203	OPERATING SYSTEMS	3	C+				
CS3323	INFORMATION SECURITY MANAGEMENT	3	A-				
FIN4123	FINANCE FOR COMPUTER SCIENCE	3	A-				
IT4203	E-COMMERCE	3	A-				
		GPA	3.47				
NO ENTRIES BELOW THIS LINE							

Credits Earned: 72

CGPA: 3.01

MARKS %: 80.15

Student has successfully completed the degree requirement for Associate Degree Program with major in Information Technology Management.

R. J. J.
Controller of Examinations

Page 1 of 1



Issued on: 30-SEP-2019

Registration No. 11F17ASOC0037
CNIC No. 61101-4613385-1



044321

University of Central Punjab

To all persons be it known that

Muhammad Abdullah Marghoob

having completed the prescribed studies and satisfied the requirements for the Degree of

Associate Degree Program

has been admitted to the said Degree with all the rights, privileges and immunities thereunto appertaining.

In witness whereof, the Board of Governors, University of Central Punjab has caused this Degree to be signed by the duly authorized officers of the University with its seal affixed at Lahore, Pakistan,

On this twenty fourth day of December, 2019.

Chairman
Board of Governors



Controller of Examinations



HIGHER EDUCATION COMMISSION

Assistant Director
Accreditation & Attestation

No.8 (61)/A&A/2019/HEC/4634
November 28, 2019

Mr. Muhammad Abdullah Marghoob,
S/o Marghoob Alam,
House No 33, Street No 01,
Korang Town, Islamabad.
Mob:- 0336-5537520

Subject: - **Equivalence of Associate Degree program with Major in Information Technology Management 'Transcript' awarded by University of Central Punjab, Lahore.**

Dear Sir,

With reference to your application dated November 18, 2019 on the subject cited above, it is informed that University of Central Punjab, Lahore is a chartered university in private sector. The Higher Education Commission recognizes 2-year Associate Degree program with Major in Information Technology Management transcript held by you from University of Central Punjab, Lahore after completion of 12-year schooling as equivalent to corresponding Bachelor's (Pass) degree involving 14-year of education.

It may also be noted that admission in a university for further education and determination of suitability in relation to job requirement rest with the concerned university and employing agency, respectively and this Commission has no role in such issues.

This letter is being issued on provisional basis subject to submission of original degree.

Yours faithfully,


(Fizza Noor)

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
ISLAMABAD

Serial No. 631471

Certificate No. 10770736/010449

Roll No. 530827

Registration No. 1710773454

Group SCIENCE GENERAL

Attempt(s) FIRST



HIGHER SECONDARY SCHOOL CERTIFICATE EXAMINATION
ANNUAL 2017

Certified that MUHAMMAD ABDULLAH MARGHOOB

Son / Daughter of MARGHOOB ALAM



has qualified for award of Higher Secondary School Certificate

at the examination held in the month of April / May as a REGULAR CANDIDATE from

PUNJAB COLLEGE OF SCIENCE, FAZAL-E-HAQ ROAD, BLUE AREA, ISLAMABAD

as per statement of marks given below and has obtained grade C

His/Her mark of identification : ---

SUBJECT - WISE STATEMENT OF MARKS

S.No.	Subject(s)	MARKS	
		Maximum	Obtained
1	ENGLISH COMPULSORY	200	075
2	URDU COMPULSORY	200	091
3	ISLAMIC EDUCATION	050	034
4	PAKISTAN STUDIES	050	026
5	STATISTICS	200	163
6	MATHEMATICS	200	082
7	COMPUTER SCIENCE	200	138
	TOTAL	1100	609

(Marks in words) Six Hundred Nine



Islamabad Dated 22-12-2017

Checked by: CH



[Signature]

SECRETARY

Note: This certificate is issued without alteration or erasure. (Grades over leaf)

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
ISLAMABAD

Serial No. 746519

Certificate No. 515418/010646

Roll No. 101729

Registration No. 1511181158

Group SCIENCE

Attempt(s) FIRST



SECONDARY SCHOOL CERTIFICATE EXAMINATION
ANNUAL 2015



Certified that MUHAMMAD ABDULLAH MARGHOOB

Son / Daughter of MARGHOOB ALAM

whose date of birth is 18-02-2000 (Eighteenth February, Two Thousand)

has qualified for award of Secondary School Certificate

at the examination held in the month(s) of March / April as a Regular Candidate from

ISLAMABAD COLLEGE FOR BOYS, G-6/3, ISLAMABAD

as per statement of marks given below and has obtained grade C

His / Her mark of identification : Nil

SUBJECT-WISE STATEMENT OF MARKS

S.No.	Subject(s)	MARKS	
		Maximum	Obtained
1	ENGLISH (COMPULSORY)	150	072
2	URDU (COMPULSORY)	150	080
3	ISLAMIYAT (COMPULSORY)	075	049
4	PAKISTAN STUDIES	075	047
5	MATHEMATICS	150	069
6	PHYSICS	150	072
7	CHEMISTRY	150	090
8	COMPUTER SCIENCE	150	094
	TOTAL	1050	573

(Marks in words) Five Hundred Seventy Three



Islamabad Dated December 03, 2015

Checked by: 9



SECRETARY

Note: This certificate is issued without alteration or erasure. (Grades over leaf)



Certificate of Experience

This certificate is presented to
Muhammad Abdullah Marghoob

To acknowledge his time as IT/DATA Officer for the LDI:REACH project, joint between FIGO and SOGP between 1st July 2024 – 28th February 2025.

Matt Pretty
Project Manager

Date: 28th February 2025

Experience Letter

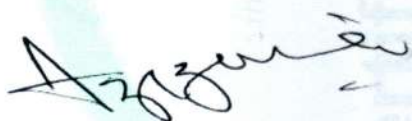
To Whom It May Concern

This is to formally acknowledge the services of **Mr. Muhammad Abdullah Marghoob**, who served as an **IT/Data Officer** for the **LDI:REACH** project, a joint initiative between **FIGO** (International Federation of Gynecology and Obstetrics) and **SOGP** (Society of Obstetricians and Gynecologists of Pakistan), from **1st July 2024 to 28th February 2025**.

During his tenure with the project, he demonstrated exceptional technical skills and professionalism in managing and supporting the IT and data-related needs of the project. His responsibilities included ensuring the smooth operation of the project's data systems, providing technical support, troubleshooting issues, and assisting with the implementation of new technological solutions. His work in maintaining and analyzing large data sets contributed significantly to the project's success. He was highly effective in ensuring that project data was accurate, accessible, and well-managed, and he consistently met deadlines and exceeded expectations. His proactive approach and attention to detail were vital to the overall efficiency of the team.

We are grateful for his dedication, and we wish him the very best in his future professional endeavors. We highly recommend him for any role that requires strong technical expertise, data management, and IT support.

Sincerely,



Prof. Aziz un-Nisa Abbasi
FRCOG, MRCOG, FCPS, DGO, MCPS
Certified Specialist in Urogynecology
President SOGP
Project Lead FIGO LDI:REACH, Pakistan.



To

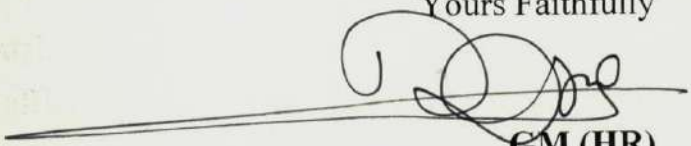
Mr. Muhammad Abdullah Marghoob
House No: 04 Street No: 1, Block A,
Multi Residencia and Orchards,
Jhang Bhatar Road, Hassan Abdal,
Attock.

Sub: **LETTER OF APPOINTMENT**

Dear Muhammad Abdullah Marghoob,

1. It is to inform you that based on your interview dated 16th Dec, 2023 you have been selected as **IT Professional** in M/s JAMHex Company (Pvt) Ltd with effect from 19th Dec, 2023 (FN).
2. You are requested to join the office from 19th Dec 2023 (FN). It is further informed that you have ^{been} placed on probation for three (03) months during which you can be terminated at any time without giving any notice.
3. Forwarded for information please.

Yours Faithfully


GM (HR)
(Azhar Mahmood Malik)
28th Dec, 2023

Sub Office: House No. 1755, Street No. 78, Block - B,
Multi Gardens, Sector B-17 Islamabad.

Phone: 051 520 3104, 051 520 3106

Fax: 051 520 3105

Head Office: House No.E-364-366, Street No. 08,
Wahdat Colony, Taxila.

Phone: 051 454 5720, 051 425 4132

Fax: 051 454 2443



Muhammad Abdullah Marghoob
House # 33, Street # 1,
Korang Town, Islamabad.
61101-4613385-1
0311-5022608

HR/INT/22/00032
August 18, 2022

Sub: INTERNSHIP

This refers to your application for internship in Askari Bank Limited.

We are pleased to offer you internship at our **Internal Audit Division**, for a period of six weeks w.e.f. **August 22, 2022**. You will be required to submit an undertaking while joining for internship as per our specified format (copy enclosed).

No stipend or honorarium shall be admissible to you during the above internship program.

You are advised to report at the said group accordingly.

Yours sincerely,

Ali Mansoor
Head Talent Acquisition

C.C: CIA

(At the end of the internship period, kindly fill-in and return the attached form to HRD for issuance of internship certificate to the student).



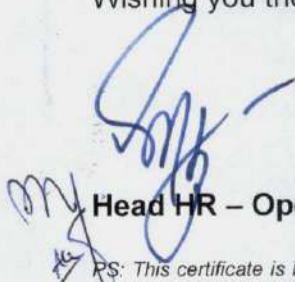
HR/CERT/01019273
December 21, 2023

SERVICE CERTIFICATE

We hereby certify that **Mr MUHAMMAD ABDULLAH MARGHOOB** having CNIC # **6110146133851** was in employment of Askari Bank as per following details:

Employee No:	01019273
Employment Category:	Regular
Date of Joining:	June 9, 2023
Date of Leaving:	September 28, 2023
Leaving Grade:	Officer Grade - II
Last Functional Title:	Senior Officer Branch Operations
Mode of Leaving:	Resignation
Last Place of Posting:	G. T. Road Branch, Taxila

Wishing you the best in your future endeavors.


Head HR – Operations & Services

PS: This certificate is being issued at own request of above mentioned ex-staff without any risk or responsibility on the part of the Bank or any of its officials signing on behalf of the Bank. It may please be noted that issuance of the subject certificate will not exonerate him/her from settlement of any outstanding liability reported subsequent to this letter or any financial loss/ damages which the Bank might have sustained during his/her period of employment with the Bank or likely to sustain in future due to any of his/her own negligence.



HOWARD PUBLIC SCHOOL SYSTEM

Ref No:

Date:

Name: MR. ABDULLAH

SUBJECT: APPOINTMENT AS "SCHOOL COORDINATOR"

In continuation of this office letter No. 002 dated 01-04-2021, you are hereby offered the post of "School Coordinator" in Howard Public School purely on contract basis.

Your temporary appointment is initially for six months. The same shall further continue depending upon your performance in accordance with Howard Public School Rules. Two month notice or pay in lieu thereof shall be required in case your services are discontinued with Howard Public School either by you or by the Management.


(Ms. Asma Mazher)
C.E.O


(Mr. Usman Mazher)
Principal



PAKISTAN

ISLAMIC REPUBLIC OF PAKISTAN

National Identity Card



Name

Muhammad Abdullah Marghoob

محمد عبداللہ مرغوب



Father Name

Marghoob Alam

مرغوب عالم



Gender
M

Country of Stay
Pakistan

Identity Number

61101-4613385-1

Date of Birth

18.02.2000

Date of Issue

30.03.2021

Date of Expiry

30.03.2031

Muhammad Abdullah Marghoob

Holder's Signature



موجودہ پتہ : کورنگ ٹاؤن، مکان نمبر 33، سٹریٹ نمبر 1، اسلام آباد

61101-4613385-1



مستقل پتہ : ملٹی ریڈیڈنسیا اینڈ آرچرڈز سکیم، جھنگ



ہائپر روڈ، مکان نمبر 4، سٹریٹ نمبر 1، بلاک
اے، حسن ابدال، ضلع اٹک

500062262550

Registrar General of Pakistan

گمشدہ کارڈ ملنے پر قریبی لیٹر بکس میں ڈال دیں