

BISMAH ASLAM CHAUDHARY

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PROFESSIONAL SUMMARY

MBA (Supply Chain Management) professional with experience in banking operations, customer service, compliance, and policy research. Demonstrated ability to process high-volume documentation, maintain regulatory compliance, and coordinate operational workflows. Experienced in Oracle core banking systems, data analysis, logistics coordination, and stakeholder management. Proven record of improving operational efficiency, handling customer requests, and supporting research-driven decision-making.

EDUCATION

MBA – Supply Chain Management | National University of Modern Languages (NUML) | [2022-2024]

BBA – Marketing | National University of Modern Languages (NUML) | [2018-2022]

PROFESSIONAL EXPERIENCE

Branch Service Officer | Askari Bank Limited | 2022 – 2024

- Managed daily branch clearing operations, cash processing activities, and institutional fund transfers while maintaining operational accuracy.
- Processed customer transactions and account maintenance requests through Oracle Core Banking System, ensuring compliance with banking procedures.
- Maintained adherence to State Bank of Pakistan (SBP) regulations and Anti-Money Laundering (AML) requirements, minimizing compliance risks.
- Resolved a high volume of customer inquiries and service requests, contributing to improved customer satisfaction and service efficiency.
- Coordinated documentation workflows and transaction processing to support uninterrupted branch operations.

Junior Researcher | Sassi University | [2021]

- Conducted research on regional trade, strategic stability, and supply chain dynamics across South Asia.
- Synthesized qualitative and quantitative data into policy briefs, research reports, and academic publications for senior stakeholders.
- Coordinated workshops, conferences, and academic events, managing logistics, scheduling, and stakeholder engagement.
- Supported evidence-based decision-making through data collection, analysis, and reporting.

CORE SKILLS

Supply Chain Management • Banking Operations • Oracle Core Banking System • Regulatory Compliance (SBP & AML) • Project Coordination • Research & Policy Analysis • Data Collection & Analysis • Microsoft Office Suite • QuickBooks • Stakeholder Management • Customer Relationship Management • Cross-Functional Team Collaboration

PROJECTS & CONFERENCES

International Seminar: “Rebuilding Afghanistan Together” | Serena Hotel, Islamabad

- Participated in discussions on bilateral trade, economic infrastructure development, and regional cooperation initiatives.
- Engaged with policymakers, researchers, and industry representatives on reconstruction and economic growth strategies.

LANGUAGES

English (Professional) • Urdu (Native) • Punjabi (Native)

INTERESTS

Traveling • Culinary Arts