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Objective

A professional, highly organized individual with great communication, interpersonal skills in the field of education organizations.

EDUCATION AND QUALIFICATIONS

- MPHIL in English literature (Muslim youth university)
- Master in Arts in English literature (University Of Punjab)
- Modules includes : American literature , prose , classical poetry , Essays
- Diploma In English (National University Of Modern Language)
- Modules includes: Writing Skills, Reading Skills, Phonetic and Phonology.
- Bachelor of Arts in Humanities (University Of Punjab)
- Modules includes : Education , Persian , sociology
- HSSC from House and Secondary school and college
- SSC from House and Secondary school and college

WORK EXPERIENCE

- 2 years of experience in the Allied School.(As a English teacher of Senior section, 2017-2019)
- 2 years of experience in the Boys community school and college.(As a English teacher of HSSC/Bsc level ,2020 -2022)
- 2 years of experience in AGT institute as an IELTS instructor. (2020 -2022 Jan)
- 1 year of experience in The Learning Profound as an IELTS/PTE instructor. (2022 Feb – 2023 April)

- Present job at BIMS University as an English Lecturer (BBA, BSSE,BSCS Level,2023 sep – 2025 Dec)
- Present job as an IELTS/PTE/English spoken language instructor in Code Tech institute. (2025 sep)

DUTIES AND RESPONSIBILITIES

- Make the study scheme plans for students
- Encourage student participation
- Research and developing new teaching method
- Marking and evaluation the student and setting assessment for their overseeing examination.

ADDITIONAL QUALIFICATIONS

- **Languages :** English, Urdu (written and spoken)
- **English Language Course :** INTERMEDIATE LEVEL (DOMINO INSTITUTE RAWALPINDI)
- **IT :** Confident user of Microsoft application including Word , Excel and PPT
- **Computer Certificate :** DR A Q KHAN IT SCHOOL AND COLLEGE
- **Freelancing Courses**
- **Advance graphic design and logo**
- **Content writing**
- **Android Development**
- Modules of content writing
- Blogs, Articles, E-commerce, Affiliate marketing.

- **ADDITIONAL SKILLS**
- Confident
- Hard worker
- Quick learner
- Ability to do Multitasking work
- Reference available on request.