

Muhammad Zaighum Saeed

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EDUCATION

National University of Sciences & Technology (NUST)

Islamabad, Pakistan

Bachelor of Laws (LLB Hons.)

November 2020 – June 2025

- **CGPA** – 3.6/4 (Dean's Honour List),
- **Highest GPA obtained** 4/4
- **Focus Area/ Interests** - International Commercial Law and Arbitration, Alternative Dispute Resolution, Corporate Law, Intellectual Property Law, Technology Law, Human Rights Law, Medical-Jurisprudence, Public International Law, Jurisprudence International Economic Law, and Governance.
- **Final Year Thesis:** "AI-Generated Inventions Patentability and the Transformation of International Patent Law: Challenges, Opportunities, and Global Implications"
- Tuition fee covered under scholarship
- Awarded two High Achievers' Gold Medals in the International Category

International Training

Almaty, Kazakhstan

Central Asia Vis Moot Training- Phase 1

27/10/2022 – 30/10/2022

Organized by Commercial Law Development Program (CLDP), United States Department of Commerce (USDOC) and International Arbitration Center (AIFC). The training was part of the preparation for the Central Asia Vis Pre-Moot held in Astana in March 2023 and the final rounds in Vienna, Austria in April 2023. The skills developed during the training include oral advocacy, research and writing, team management, legal analysis (IRAC model), and legal drafting on the subject of International Commercial Law/ Arbitration.

LEGAL EXPERIENCE

Cornelius, Lane & Mufti Advocates & Solicitors

Islamabad, Pakistan

Role: Legal Intern - Constitutional & Corporate Litigation

21/08/2023 – 14/09/2023

Supervisor: Barrister Anique Salman Malik, Legal Associate at CLM

Task Overview:

- Conducted in-depth research on a range of legal topics, including remedies against Anti-Terrorism Court orders, extinguishment of remedies in time-barred cases, interim injunctions in arbitral proceedings, and human rights applications and violations.
- Provided valuable assistance to partners and associates in constitutional and corporate litigation matters, including legal drafting and research.

AIFC Court & International Arbitration Centre (IAC)

Astana, Kazakhstan

Role: Legal Intern - International Arbitration & Comparative Dispute Resolution

18/09/2023 – 29/09/2023

Supervisor: Filipp Nikitenko, Associate Case Management Department at AIFC Court & IAC

Assignments:

- Analyzed AIFC arbitration regulations & IAC mediation/arbitration rules.
- Researched settlement agreements in arbitration & right of audience procedures across different jurisdictions such as DIFC, SICC and LCIA.
- Compared judicial mediation to regular mediation & arbitration under IAC rules.
- Analyzed landmark arbitral awards & prepared reports on key IAC regulations.
- Differentiated between preparing summaries of case law and arbitral awards.
- Gained comprehensive knowledge of AIFC Court Regulations and Rules.

Legal Oracles Advocates and Corporate Consultants

Islamabad, Pakistan

Role: Legal Research Intern - Constitutional, Corporate, and Civil Law

24/06/2024 – 31/08/2024

Supervisor: Ghazi Khan, Partner at Legal Oracles

Assignments:

- Analyzed and drafted a Critical Legal Analysis of the Preamble, focusing on fundamental rights and principles of policy under the Constitution.
- Studied and reviewed Sections 1-57 of the Companies Act 2017, identifying key provisions and their implications.
- Conducted a detailed study on Types of Appeals and Court Jurisdictions, including underlying principles and

legal frameworks.

- Researched and summarized Principles of Decree Execution as per the Civil Procedure Code 1908.

Ministry of Law and Justice, Pakistan

Islamabad, Pakistan

Role: Legal Intern - Legislative & Constitutional Affairs

11/07/2024 – 26/08/2024

Supervisor: Pir Muhammad Ishaq (Solicitor General) and Iftikhar-Ul-Hassan (Deputy Solicitor)

Task Overview:

- Conducted comprehensive legal analysis of presidential ordinances, binding force of apex court decisions, federal government operations, legal proceedings, bill introduction and passage, Attorney General of Pakistan, and administrative courts/tribunals.
- Reviewed Rules of Business 1973, Federal Legislative Lists, and scrutinized bill stages to ensure compliance and accuracy.
- Provided legal insights and support for special and administrative courts, analyzing frameworks and case law.
- Assisted in research, analysis, and review of procedures related to ordinances, caretaker government legislation, and constitutional amendments for legal soundness.
- Analyzed the rules on cadre and ex-cadre positions, including gazette officers, for effective HR management understanding.

Indigenous Research & Development Agency (IRADA) - Ministry of Science and Technology

Role: Management Trainee Officer-Legal

Islamabad, Pakistan

03/02/2025 – 30/09/2025

Task Overview:

- Attending meetings with parties and stakeholders; preparing and recording minutes.
- Scheduling meetings and facilitating communication between employees and supervisors.
- Drafting, reviewing, and amending legal documents, including but not limited to Sale/Purchase Agreements, Supply Contracts, NDAs/NCNDAs, LOIs, and MoUs.
- Providing legal advice and analysis on contracts and other legal documentation.
- Maintaining legal files, recording agreements, and overseeing contract management processes.
- Supporting compliance and general legal operations within the organization.

Knightsbridge Solicitors United Kingdom (Leicester Office)

Role: Legal Support Associate

Islamabad, Pakistan

18/08/2025 – 30/01/2026

Task Overview:

- Providing legal and administrative support in personal injury and road traffic accident claims.
- Managing case files, ensuring accuracy, completeness, and timely progression.
- Coordinating and communicating with case handlers, insurers, medical professionals, engineers, and recommenders to track reports and facilitate case progress.
- Drafting and managing client correspondence and professional emails with stakeholders.
- Assisting in medical report generation, appointment scheduling, and maintaining documentation.
- Ensuring confidential handling of client data and compliance with internal procedures.
- Supporting settlement negotiations and onboarding new team members to foster collaboration.

ACE Money Transfer Limited (AMTL Ireland)

Role: Compliance Officer

ACE Liaison Office, Kharian, Pakistan

02/2026 – Present

Task Overview:

- Draft and review internal compliance policies and procedures to ensure alignment with regulatory requirements and evolving business practices.
- Execute compliance monitoring activities, including control testing, documenting findings, and tracking remediation actions.
- Monitor regulatory developments (e.g., FATF, EU regulations, and Central Bank of Ireland guidance) and support implementation of regulatory changes.
- Assist in designing and delivering internal compliance training and awareness programs for employees.
- Prepare compliance reports, metrics, and documentation for senior management and board-level oversight.
- Maintain comprehensive records of policy updates; compliance testing results, training attendance, and regulatory obligations.

- Provide day-to-day compliance advisory support to business units and address internal policy-related queries.
- Support regulatory audit preparation and assist in coordinating with supervisory authorities, including the Central Bank of Ireland.

ADMINISTRATIVE AND SUPPORT EXPERIENCE

Alumni Section, University Advancement Office (UAO), National University of Sciences and Technology (NUST)

Islamabad, Pakistan

Role: Administrative Intern

09/11/2020 – 31/05/2022

Supervisor: Ms. Maria Qadri (Director UAO)

Responsibilities:

- Record keeping/ data entry for streamlining operations and effective data management.
- Increased engagement, analyzed data, wrote social media captions, and designed event graphics as a social media manager, content creator, and editor (Print & Digital).
- Provided seamless event experiences and facilitated industry-alumni connections as event support as well as administrative receptionist.
 - Secured discount deals with brands for NUST alumni, students, & employees by negotiating, renewing, and concluding contracts as an alumni relations specialist.
- Outreached and connected with alumni (national & international) via calls (inbound/ outbound), and emails.
- Managed overall task sheet entries (tracking, managing, and updating) as a task co-coordinator.

Marketing and Communications Directorate, National University of Sciences and Technology (NUST)

Islamabad, Pakistan

Role: Media Intern

17/10/2023 – 28/02/2025

Supervisor: Ms. Maria Qadri (Director MNC)

Task Overview:

- Designed and edited social media banners, university test series/admission posts, seasonal campaigns, alumni/student talk posts, and posters using tools like Adobe Photoshop, Illustrator, and InDesign.
- Reviewed social media captions, press releases, newsletters, calendars, planners, and reports.
- Assisted in drafting and reviewing departmental policies and Standard Operating Procedures (SOPs).
- Contributed to event planning and execution for events hosted by the Marketing and Communications Office (M&C).
- Assisted in guided tours for foreign guests and delegates, providing detailed briefings about NUST's campus and its facilities.
- Got featured in NUST's official New Year video outreach.

CERTIFICATES, AWARDS, AND HONORS

- Passed the Induction Test for Commission in the Pakistan Army (Recommendation Letter received) for the 31st Technical Cadet Course (Highly Competitive)
- Received two High Achievers Gold Medals (International Category) from University for being Runner-Ups in the Astana Pre-Moot Competition (Willem C. Vis Moot Team) and a fully funded opportunity to participate in the Vis Moot Finals in Austria, both sponsored by the U.S. Department of Commerce.

PROJECTS

Legal Analysis of Open-Source AI Licenses | Rapidev Technologies Pvt. Ltd.

- Analyzed licensing terms of machine learning frameworks including Detectron2, FaceNet, Retina Face, and YOLOv7, with a focus on usage permissions, warranty limitations, and liability clauses.
- Examined the Apache 2.0 License's immunity clauses, the GNU General Public License's limitations on liability, and the MIT License's terms for redistribution and warranty disclaimers.
- Evaluated real-world implications of liability exceptions, such as those arising from gross negligence or non-performance under specific license terms.
- Synthesized findings into a comparative framework, highlighting the impact of each license on end-user rights, developer responsibilities, and legal protections.

COURSES AND CERTIFICATES

Clubs and Societies: Student Member of Chartered Institute of Arbitrators (CIArb) Pakistan Branch, Vis. Alumni Network, Pakistan, and Moot Alumni Association (Vienna, Austria). Deputy Director at NUST

Public Administration Society (NPAS), and NUST Excursion Club (NXC), Director Graphics at NUST Law Moot Society (Former)

Merit Scholarship: Full Tuition Fee Coverage at NUST, 75% Tuition Discount in Grade 12, Gold Medal in Grade 10 for A+ Division.

Community Service: 48 hours of community service completed at Pawsitive Stray Animal Welfare Society

Certificates:

DigiSkills.pk Certificates of Training in Freelancing and Amazon Virtual Assistant by Ministry of Information Technology (Government of Pakistan), Certificate of Two-Days Training Course on International Humanitarian Law by the International Committee of the Red Cross (ICRC), Shield awarded by Centre for learning law and business (CLLB) in Peshawar for delivering a lecture on Legal Writing (IRAC Method), and Tips and Strategies for Effective Oral Advocacy as a speaker of Vis Alumni Network Pakistan in collaboration with Commercial Law Development Program, United States Department of Commerce (CLDP-USDOC).

SKILLS

Languages: English, Urdu, and Punjabi

Software/ Tools: MS Office, Adobe (Photoshop, Illustrator, and InDesign), SPSS, JIRA, Lexis Nexis.