

Wajdan Ahmed Khan

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SUMMARY

Motivated business school postgraduate with diverse experience in human resources, entrepreneurship, and educational development. Previously served as an Associate Program Manager at Pakistan's leading EdTech organization, where I designed and led large-scale teacher professional development programs and contributed to technology-enabled learning initiatives. Currently working as a Lead Manager at a UK-based multinational company, Leading department, developing strategic solutions, and driving operational improvements that increased conversion rates by 40% to support organizational growth and business objectives.

EDUCATION

Master In Management Sciences
Bahria University Islamabad 2023 - 2024
CGPA .3.77 Gold medalist
Thesis on Impact of Green HRM practices on business performances of employee with the mediating role of environmental performance in telecommunication sector of twin cities

Bachelor of Science in Business Administration 2018 - 2022
Comsats University Islamabad
CGPA 3.19

PROFESSIONAL EXPERIENCE

Lead Manager 02/2025 - Present
Hirely consultants UK Multinational Company

- Led a department of 14 team members, providing strategic direction and operational oversight.
- Developed and implemented strategic solutions to achieve organizational objectives.
- Guided team leads through comprehensive onboarding processes to ensure smooth integration and performance.
- Collaborated with internal departments including sales, marketing, and operations for aligned execution.
- Analyzed performance data and KPIs to monitor team effectiveness and identify areas for improvement.
- Ensured a high conversion rate to meet and exceed business goals and targets.
- Built and maintained strong relationships with clients to drive satisfaction and retention.
- Achieved a 25% increase in conversion rates, significantly contributing to overall business growth.

Associate Program Manager 09/2022 - 01/2026
Taleemabad Powered by Orenda Pvt Ltd

- Led comprehensive digital and in-person professional development programs for educators, leveraging educational technology to enhance teaching methodologies and promote continuous growth.
- Onboarded and led teacher training programs for the Balochistan NIETE 2.0 project, promoting the adoption of innovative educational practices in Balochistan.
- AI exam checker implementation in Federal public schools and private schools across Pakistan, significantly improving assessment accuracy and efficiency.
- Developed strategies for relationship-building for coaches and designed retooling models for teacher training.
- Conducted school visits and training sessions, boosting digital literacy and enhancing teaching strategies.
- Oversaw course assessments, technical support, and logistics for examination processes.
- Collaborated with cross-functional teams and external partners to drive impactful educational initiatives and strategic projects.
- Created strategies and models for teacher training programs to increase user retention and enhance long-term educational outcomes.
- Recruited people for the DSP project, assisted in outsourcing top talent, and represented the company at career expos to strengthen its brand presence in the market.

Internship Project
National Logistics Cell

07/2022 - 09/2022

I had the incredible opportunity to intern in the HR department, collaborating with a fantastic team to optimize and streamline HR processes through Oracle HR Module ERP. This pivotal experience allowed me to contribute to the implementation and maintenance of the ERP system, enabling seamless management of crucial HR functions.

Internship
Orbit global Logistics

04/2021 - 06/2021

During my internship at Orbit Logistics, a leading logistics company, I had the incredible opportunity to collaborate with a dynamic HR team in various aspects of human resources management. This invaluable experience allowed me to gain practical insights and contribute to the development of a people-centric culture within the organization.

Internship
Colleges pro

07/2021 - 09/2021

Throughout my enriching internship at Colleges Pro, I had the unique opportunity to wear multiple hats and contribute to both marketing and HR functions, allowing me to gain a holistic perspective on the vital role of education in shaping students' futures.

Internship
IGI vitality takaful

10/2021 - 12/2021

During my time at IGI Vitality Takaful, I had the privilege of representing a reputable financial services provider, specializing in Takaful solutions my role was pivotal in fostering financial well-being and delivering tailored insurance plans to individuals and families.

Entrepreneur New Frontier
Marble and Granite Pvt Ltd

2016- 2020

As a driven professional with a flair for entrepreneurship and a strong desire to excel, I began my career at New Frontier Marble & Granite with an eagerness to understand the intricacies of the stone business. Over the years, my dedication and determination have propelled me to take on increasing responsibilities, allowing me to develop invaluable expertise in the industry

Entrepreneur
KBK Clothes Founder

2016- 2018

Fashion has always been my true passion, and I am thrilled to have transformed this passion into a thriving online clothing business. With a deep appreciation for diverse styles and a commitment to empowering individuals through fashion, I embarked on this entrepreneurial journey with a vision to make style accessible to all.

PUBLICATIONS

International Journal BMR Impact of Green HRM Practices on Business Performance of Employees with Mediating Role of Environmental Performance in Telecommunication Sector of Twin Cities

Qualitative Research Review Letter

The role of green supply chain management practices on the operational performance with organization culture as a moderator. A study of the manufacturing sector of Pakistan.

Journal of Management & Social Science

The Impact of Social Media Advertisement and Electronic word of mouth on Consumer Buying Behavior in Pakistani Restaurants.

Research Gate

Education in Pakistan: A Nation's Silent Crisis

CERTIFICATES

Introduction to Trainer of Trainers

CPD Certified Trainer
Alison Issued Credential ID 2064-33670457

Agile Pakistan

ACP24 - KLI: Embracing a Decade of Agile Evolution in Pakistan!

Transition Management Course

Organizer at Training at NLC in collaboration with PDC NUST

Guest speaker at Comsats University seminar on Leadership in a Multigenerational Workplace

- How leaders can adapt to a rapidly changing world.
- Balancing the diverse upskilling needs.
- The role of AI, inclusivity, and continuous learning in shaping tomorrow's leaders.

Training at election commission Pakistan

Election commission supported by UNDP
Organizational Development

National youth development program
Organizer at Prime minister Kamyab jawan
organizing seminar on OD at Comsats University Islamabad

Organizer part of Active media

organizing Drive in Concert Steward Guinness World record title

International Human Resources

Organizer at Seminar at Comsats university Islamabad

CERP X TALEEMABAD

Knowledge Transfer Workshop

SKILLS

Agile Project Managment	Strategic Planning	AI Development
Leadership	Team Building	Public Speaking
Time Management	Research and Development	
Change Management	Talent Scouting	
Organisational Development		