

AMNA SADAF

SAP Consultant & Accounts Manager

03335332083	www.linkedin.com/in/amna-sadaf-85227027b	davidham0078@gmail.com
-------------	---	------------------------

Experienced and dedicated professional with over 18 years of experience in accounting and account management. Skilled in financial operations, client handling, and business coordination. Additionally, I have 1.5 years of experience in finance operations with hands-on exposure to SAP MM and FI modules, including system support and process handling.

EDUCATION

Bahaudin Zakariya University Multan

September 2005 – Feb 2008

M.Com Accounting and Finance

Institute Of Business and Professional Development (Karachi)

9 May 2024 – 9 Nov 2024

SAP Finance and costing (FICO) Tax and Corporate Skills
Program

WORK EXPERIENCE

– present

SAP Consultant – International Finance international clients 24th November – Present

Working on SAP MM and FI modules for finance operations Providing system support and handling daily transactions Assisting in documentation, process handling, and user guidance Supporting troubleshooting and ensuring smooth system performance Coordinating with team members for process improvements and integration Executing procurer. To pay cycle in SAP Materials Management, Vendor customer data maintenance.

Accountant & Lecturer – Various Organizations (2018–2024)

Worked in accounting and teaching roles across different organizations, managing financial operations, delivering lectures, and supporting administrative and educational activities.

- Completed internships in different banks. (2005 to 2007)

SKILLS

SAP MM & FI Module



Financial Accounting



Account Management & Client Handling



Communication & Teamwork



HOBBIES

Running

Cleaning

Shopping

Cooking

CONTACT

Phone

051-557-1769

Email

davidham0078@gmail.com