



Muhammad Arslan Iftikhar

DATA ANALYST

WORK EXPERIENCE

NAVTTTC | Instructor, Data Mining and Business Intelligence

- Developed and instructed courses on data mining methodologies and business intelligence software
- Trained students in extracting insights from complex data sets using statistical analysis and visualization
- Tailored teaching approach to ensure students gained hands-on, industry-relevant skills

Administrative Data Analyst

Statelife Insurance Cooperation, Pakistan

March 2024 to Still Continue

- Supported the Regional Business Head with administrative tasks, including scheduling, correspondence, and record-keeping.
- Collected, analyzed, and presented data to assist in strategic decision-making and reporting.
- Coordinated with various departments to ensure data accuracy and provided actionable insights.

Database Administrator Internship IDEATION. Islamabad, Pakistan

Aug 2023 to Oct 2023 (3 months)

Assisted in managing and maintaining the company's database systems, ensuring data integrity and security. Collaborated with the team to optimize database performance. Conducted regular data backups and implemented disaster recovery procedures. Generated reports and analyzed database performance metrics to identify areas for improvement.

HR Coordinator

The Aims Education System.

Nov 2022 to June 2023 (8 months)

Managed recruitment, onboarding, and employee relations, ensuring compliance with labor laws and school policies. Developed and implemented performance management systems and training programs. Oversaw payroll, benefits, and health and safety initiatives to support staff well-being and organizational goals.

OVER VIEW

I am a highly motivated and analytical student with a strong interest in data analysis. I am a quick learner, a critical thinker, and possess excellent problem-solving abilities. I am seeking opportunities to apply my data analysis skills and contribute to innovative projects in a collaborative and dynamic environment.

CONTACT DETAILS



[MUHAMMAD ARSLAN IFTIKHAR](#)



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EDUCATION HISTORY

Bachelor of Computer Science

PMAS Arid Agriculture University | 2022
Rawalpindi.

Data Science Bootcamp

Atomcamp | 2023
Islamabad.

SKILLS

Talent identification, employee recognition, stakeholder management

SQL Excel Problem Solving

Seaborn/ Matplotlib/ NumPy/ Pandas

Data Analysis with PowerBI Python

Machine Learning