

EXPERIENCE

Personal Banker (Internship)

Meezan Bank Limited
08/2024 - 09/2024
Chakri Road Rawalpindi

Meezan Bank is Pakistan's first and largest dedicated Islamic bank. First-ever Islamic commercial banking license by the State Bank of Pakistan. Recognition as 'Best Islamic Bank in Pakistan' by numerous local and international institutions.

- Account Opening
- Cross Selling
- Deposit Enhancement
- Form Filling
- Record Keeping
- Cheque Book/ ATM Card issuance

SKILLS

- MS Office • Computer Litterate •
- Effective Time Management • Marketing •
- Cross Selling • Customer Service •
- Customer satisfaction •
- Quick Product knowledge •
- Decision Power • Quick Learner

STRENGTHS

-  **Marketing**
Explain how it benefits your work.
-  **Customer Service**
Explain how it benefits your work.
-  **Decision Power**
Explain how it benefits your work.
-  **Communication Skills**
Explain how it benefits your work.

Personal Banker

📞 03181549733 @ malikaqsa593@gmail.com
📍 H# CB777, Allama Iqbal Colony, Rawalpindi

SUMMARY

Dynamic and results-driven professional with a Bachelor of Business Administration (BBA) seeking a part-time bank sales position. Adept at leveraging strong interpersonal skills and financial knowledge to drive sales and enhance customer satisfaction. Proven ability to analyze customer needs, recommend appropriate banking products, and meet sales targets. Highly organized with a keen eye for detail, committed to delivering exceptional service and contributing to the bank's growth.

EDUCATION

BBA	2022 - 2024
Riphah International University Rawalpindi	
ADP COMMERCE	2017 - 2019
University of Central Punjab 6th Road Rawalpindi	

LANGUAGES

English	Proficient	●●●●●	Urdu	Native	●●●●●
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CERTIFICATES

Consumer Behaviour	Human Resource Management
Operations Management	Islamic Studies
Business Policy and strategy	Principles of Marketing
Financial Management	Entrepreneurship