

Muhammad Bilal Ch

EXPERIENCE

Assistant Internal Auditor – Sadiq Poultry (Pvt) Ltd.

Sep 2025 – Present

- Reviewed journal vouchers (JV) to ensure accurate accounting entries and approvals.
- Audited cash receipt vouchers (CRV) and cash payment vouchers (CPV) to maintain cash accuracy.
- Checked sales invoices and ensured correct recording of revenue.
- Conducted audits of feed mill consumption, raw materials, and stock to control wastage.
- Audited laboratory expenses, billing, and stock of chemicals/equipment.
- Reviewed construction expenses and contractor bills.
- Review accounting records, purchase transactions, sales, inventory, and payroll to ensure accuracy and transparency.
- Prepared audit reports, observations, and followed up on corrective actions

Finance Intern – Metro Shoes Ltd., Rawalpindi

April 2025 – Sep 09,2025

- Managed bookkeeping, including recording financial transactions and maintaining general ledger entries.
- Reconciled Accounts Payable (AP) and Accounts Receivable (AR), resolving discrepancies.
- Oversaw fixed asset disposals and inter-departmental transfers using MS Dynamics AX.
- Collaborated across departments to streamline workflows and improve cash flow management.

EDUCATION

- **Bachelor of Commerce (B.Com) – Part Qualified** Allama Iqbal Open University – 2024 – In Progress
- **Chartered Management Accountancy (CMA)– Partially Qualified**–Institute of Cost and Management Accountants of Pakistan (ICMAP) – Dec 2022 – In Progress
- **F.Sc Pre-Engineering** – Steps College – 2022– **925/1100**
- **Matriculation (Science Group)** – GBHSS Locoshed – 2020– **967/1100**

OBJECTIVE:

Detail-oriented and ambitious individual seeking an entry-level position in a reputable organization where I can apply my academic knowledge, analytical skills, and passion for finance to support the company's growth while continuously developing my professional capabilities.

Address:

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SKILLS:

- MS Excel
- MS Dynamics AX
- Data Analysis & Interpretation
- Sidat Hyder Financials
- Time Management