

AT

AMNA TANVEER

Lecturer

PROFESSIONAL PROFILE

To work in a reputed and challenging environment that enables me to utilize my intellectual and professional skills while contributing to organizational goals. I aim to grow through continuous learning, teamwork, and dedication, maintaining a positive attitude and professionalism in all tasks to support the success and development of the organization.

EDUCATION

Mphil (Management) 2019-2021

National college of Business
Administration & Economics, Lahore
CGPA 3.4

BBA 2015-2019

PMAS Arid Agriculture University,
Rawalpindi
CGPA 3.4

B.ed 2021-2023

Quaid-e-Azam academy for education
development, Sahiwal
CGPA 2.96

SKILLS

- MS office
- Spss. Excel
- Online teaching tool (Zoom, Google meeting)
- Academic research database(Google scholar)

LANGUAGE

- Urdu
- English



03357727483



New city, wah cantt



amnatanveer1220@gmail.com

EXPERIENCE

Lecturer

2021-2023

Pir Mehr Ali Shah Arid Agriculture University, Sahiwal campus

Taught undergraduate courses in Introduction to management, HRM, Entrepreneurship. Designed lesson plans, prepared academic materials, and conducted interactive classroom sessions. Supervised student projects and guided research-based assignments. Encouraged critical thinking, creativity, and professional skills among students.

Lecturer

2023-2025

University of Sahiwal

Focusing on key business and management subjects such as Human Resource Management, and Business Communication, commerce. Designed and delivered engaging lectures, tutorials, and presentations to help students understand both theoretical and practical aspects of business. Developed course materials, assessments, and learning activities to enhance student participation and academic performance. Supervised student projects, provided academic guidance, and promoted critical thinking and problem-solving skills. Contributed to a positive learning environment and maintained professional relationships with students and colleagues.