

CURRICULUM VITAE

Farha Naz

CONTACT

Rawalpindi, Pakistan

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PERSONAL PROFILE

Father Name: Muhammad Aksan Raja

Domicile: Rawalpindi

Nationality: Pakistani

OBJECTIVES

- ☐ To contribute to the achievement of organizational goals by best utilizing my knowledge and managerial skills in an environment conducive to performance.
- ☐ To enhance my creativity, capabilities, and entrepreneurial skills by being productive for the organization.
- ☐ To seek a challenging position with growth opportunities in competitive organization.

QUALIFICATIONS

Degree/ Certificate: M Phil Sociology

University/Board: PMAS Arid Agriculture University Rawalpindi.

Score: 3.41 CGPA

Division: 1st

Passing Year: 2019

Degree/ Certificate: M.A Sociology

University/Board: Institute of Social and Cultural Studies, University of Punjab Lahore.

Score: 3.54 CGPA

Division: 1st

Degree/Certificate: Bachelor

University/Board: University of the Punjab Lahore.

Division: Second

Degree/Certificate: Intermediate

University/Board: Rawalpindi Board

Division: Second

Degree/Certificate: Matriculation

University/Board: Federal Board

Division: Second

Certificate: Project Management

University/Board: Institute of Quality and Technology Management, University of Punjab
Lahore

Year: 2008.

Duration: Six Month

Certificate: IELTS

Australian Embassy: 6.0 Bands

WORK EXPERIENCE

Foundation University Rawalpindi Campus	Duration: August 2022-Present
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PMAS Arid Agriculture University Rawalpindi	Duration: Feb 2023-Present
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Viqar-un-Nisa College Rawalpindi	Duration: 6 Month.
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Good Luck Public School and College	March 2012 — Feb 2014
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Job Description

- Teaching
- Counseling

Mustafai Foundation

Feb, 2011 — Dec,2011

- Social Worker

Job Description:

- Counseling
- Office Management
- Record keeping
- Monitoring

SDDNCF Project

Jan 2010 — Sep,2010

- Assistant Social Protection Officer

Area of work:

1. Name of Organization: Child Protection & Welfare Bureau (Punjab)

JOB DESCRIPTION

- Social Mobilization
- Data Collection (from Slums of Lahore)
- Monitoring
- Report Writing

Good luck public school

Dec,2008 — Jan 2010

Job Description:

- Teaching
- Counseling

Aghosh Foundation

22-12-2011 — continue.

- Voluntary Social Worker

Job Description

- Social Worker

Children Hospital & Institute of Child Health Lahore July,2008 — Sep,2008

- Social Worker

Place of Assignment: Medical Social Welfare Department

Institute of public health Lahore

Two month

- Field worker

Place of Assignment: District Mian Wali and Pakpattan

Job Description

- Data Collection
- Report Writing and Liaison Development
- Social Mobilization

RESEARCH WORK

Topic: Visiting Shrines, The case of rural females in Potohar Region.

Institute: PMAS Arid Agriculture University Rawalpindi.

Place of Research: Shrine **Chapper Shareef**, Shrine **Kalyam Shareef** , Shrine **Jalalpur Shareef**

Topic: Stress Coping strategies used by family caregivers of child cancer patients.

Institute: Institute of social and cultural studies, university of the Punjab Lahore.

Place of Research: Children hospital & Institute of child health Lahore.

MEMBERSHIP

1. Positive Pakistan Forum.

2. Pakistan Celiac Society.

3. Connected Pakistan Conference