

# KHADIJA BIBI



## OBJECTIVE

To work for a challenging position in a competitive environment to build personal Through efficient performance for Long-term career development and growth.



## EXPERIENCE

### Askari Bank Limited Taxila Branch

08-07-2024 - 19-08-2024

6 weeks Internship

### Filer Today

1-09-2025 -

Assistant Consultant

Currently working with Filer Today, handling tax-related matters.



## EDUCATION

### University of Haripur

2021-2025

Bachelor of Science in Accounting and Finance  
3.47CGPA

### Punjab Group of Colleges

2019-2020

I.Com  
719

### FBISE Islamabad

2017-2018

Matriculation  
733



## PROJECTS

### Marketing Project (Product Promotion and Sales)

Utilized digital marketing strategies to promote and sell product via social media and e-commerce platforms. Conducted market research to identify target audiences and pricing strategies.



## CONTACT

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Sara-e-khola Taxila



## SKILLS

Some know how about QuickBook & Peachtree

Team working skills

Ability to work under pressure

Time management

Problem Solving

Marketing & Product Promotion

Tax return filing



## ACHIEVEMENTS & AWARDS

Accounting software (Peachtree, Quick Book)

Digitec Training Computer Center  
certification of 3 months MS Office  
course



## PERSONAL DETAILS

Date of Birth : 10-02-2001

Marital Status : Unmarried

Nationality : Pakistani

Gender : Female