



Muhammad Shafqat Ul Islam

S/O **Muhammad Saleem**
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Tench Bhatta Rawalpindi.**
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Objective: I would like to seek my career in any department with a progressive organization. Great potential to work along with a team having result-oriented approach, also have a tendency to grow with self-motivation and work experience.

Professional Career Summary:

Professional Qualification : MBA Finance

Education : B.Com Punjab University

Work Experience	Duration	Organization
	6 th March, 2023 To Date	Shifa Tameer E Millat Univeristy, Islamabad
	November, 2015 to Feb, 2023	Punjab Group of Colleges, Morgah Morh Rawalpindi
	July 2009- Feb 2012	Punjab Group of Colleges, Rawalpindi
	Mar 2006 – June 2008	Agha Mujeeb & Co Chartered Accountants, Rawalpindi

Work Experience

Organization: Shifa Tameer E Millat Univeristy, Islamabad

Organization Type : Educational Institute

Designation **Finance Officer**

Tenure **March 2023 to Date**

Location **Islamabad**

Department **Finance & Accounts**

Organization: Punjab Group of Colleges

Organization Type : Educational Institute

Designation : Accountant

Tenure : **March 2009 to March 2012 & November 2015 to Feb 2023**

Location : Rawalpindi, Pakistan

Department : Accounts/Admin Department

Organization: Agha Mujeeb & Co Chartered Accountant
Organization Type: Auditing & Consultancy Services
Designation: Junior Auditor/Admin
Tenure: March 2006 to June 2008

Professional Qualification & Academic Education

Sr.	Degree	Institution / University	Specialization / Major	Passing Year
1	MBA	NUML	Financial Reporting, Administration	2008
2	B.Com	Punjab University	Finance, Cost Accounting	2006
3	F.Sc	Federal Board	Computer Sciences	2003

Computer Skills and Other Abilities

Sr.	Skills & Abilities	Proficiency Level	Last Used / Practiced
1	Ms-Windows7/Vista	Excellent	Currently Using
2	Campus Management	Excellent	2012
3	Spread Sheet	Good	Currently Using
4	Soft Presentation	Excellent	Currently Using
5	Peachtree/Quick Books)	Good	Currently Using

References

Sr.	Name	Organization	Know As	Contact No.
1	Mr. Syed Ali Aqa Naqvi	Punjab College Morgah Morh, Rawalpindi	Principal	(+9251-5450033)
2	Mr. Babar Bashir	Punjab College Morgah Morh, Rawalpindi	Professor	(+9251-5450033)