

ARSLAN

PERSONAL INFORMATION

Father's Name: MunirMustafaSethi
Address: MakkiMasjidMohallahNizamPuraLalamusa
Tehsil Kharian Distt Gujrat Pakistan
PhoneNo: 0340-0600378
CNIC: 34202-2161847-1
DateofBirth: 12-08-1996
Gender: Male
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➤ **EDUCATION HISTORY:**

2015 D.A.E Civil Engineer (3 Year)
2012 Matric Science

➤ **COMPUTER SKILLS:**

3 Month Diploma in AutoCad
1 Month Diploma in Total Station 15
Days Diploma in Quickwall

☐ **Professional Skills and Knowledge:**

i. **Technical Skills:**

- Demarcation Of plot
- layout of project
- Prepare Bar bending schedule of steel
- Prepare the contractor's bills
- Supervise the labour and check the detailed drawings of projects
- Construction of house, villas, shopping malls and Multi-story building
- Supervise the project step by step developing
- Check out the mason works.
- Checking out the material used in construction
- Checking out the steel according to drawings.
- Checking out the concrete in columns and Beams.
- Prepare day by day report about works and Provide it to the site engineer
- Conducting engineering check on all survey elements.
- Ensuring the calibration of all construction equipments
- Prepare or supervise preparation of all data, charts, plots, maps, records, and documents Related to survey.
- Reading and understanding plans/drawings and specifications.
- Alignment of roads and water and sewerage pipeline

Responsibilities:

- Providing all the drawings from the architecture such as column slabs and footing etc
- Checking and supervise the excavation works
- Checking and supervise all buildings works such as concrete brick works and many others
- Must have the ability to communicate with labour, clients as well as consultants
- Preparing the daily works reports and submitting to client and the consultants.
- Handing over and taking over of the drawings from consultant.
- Prepared daily works reports and submit to the site engineers or authorities
- Must be in the field to check out all mason work and construction works
- Controlling the levels in the each activity of concreting (blinding, screeding, raft, columns and slab etc.)
- checking all the finish floor levels for the activities of (tiles, doors and window etc.)
- Maintaining and checking all the equipment used in construction or project
- supervise all the works properly for consultant approval
- checking all the works before handovering
- Handover project to the client or company

☐ **EMPLOYMENT HISTORY**

1. National Contractor Pvt.(Ltd)

Designation: Site Supervisor

Project: Centorious Mall Tower B.

Tenure: One year (5th Nov 2015 to 25 Dec 2016).

Consultants: Pak Gulf

Client: Pak Gulf



2. BahriaTown(Pvt.)Ltd.(Asia'slargestpropertydeveloper)

Designation: Site Supervisor

Project: Bahriatown,Phase#7

Tenure: 1yearand4months(5thSep 2017to 31thDec2018)

Consultants:BahriaTown

Client: BahriaTown



3. A.U.Construction - -

Designation:Site Engineer

Project: ResidentialBuildings

Tenure: TwoYears(Nov2019toOct2021)

Client : GeminiDevelpor

Consultant: DHA



4. Ahmad&COBrothers(Pvt)LtdDe

signation: Site Engineer

Project: NAPHDAG+4(Block33,34)

Tenure: 1Year9months Nov2021 To July 2023

Client:FWO

Consultant:NESPAK



5. PremierBestWesternHotelIslamabad

Designation: Civil Engineer

Project: Extensionofofficesand halls
BestCareRoomsandallmaintenancework

Tenure: 23Aug2023ToTillDate



Languages: Urdu,English,PunjabiandSaraiki

I hereby declare that all the above particulars furnished by me are true to the best of my knowledge and belief.

Arslan

