

HIJAB FATIMA

Creative, detail-oriented, and passionate about education and organizational work. Skilled in administration, communication, and event coordination. Strong interpersonal skills, leadership qualities, and a commitment to continuous learning and professional development.



CONTACT



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Waris Khan, Rawalpindi

EDUCATION

BS

Islamic Theology

AL Mustafa International University, Iran

2020 - 2024

M.A

Arabic

Wifaq ul Madaris

2018 - 2024

SKILLS

- Drawing and painting
- Calligraphy
- Art and craft creation
- Poetry and story
- Article writing
- Event coordination
- Communication and teamwork
- Quranic instruction
- Persian-Urdu translation

REFERENCE

Reference will be furnished on demand.

EXPERIENCE

• TEACHER (2 YEARS)

Kauther Islamic Development School

Enrolled in Saturday-only classes | Currently working.

• TEACHER (2 YEARS)

ILM School

Enrolled in Friday-only classes | Currently working.

• INTERN EXAM OFFICE (6 MONTHS)

Exam Office of Fatima Jinnah Women University , Rawalpindi.

Recently Completed

• HEAD OF CULTURAL AFFAIRS (3 YEARS)

AL Mustafa International University, Iran

Organized cultural programs, art exhibitions, and creative events.

• TEACHER (1.6 YEARS)

Dar-e-Arqam School

Peshawar Road, Rawalpindi Taught Islamic Studies and Arts to elementary and middle school students.

• ART TEACHER (6 MONTHS)

Royal Future Foundation School, Rawalpindi

Conducted painting, calligraphy, and creative writing workshops.

CERTIFICATIONS AND WORKSHOPS

• Creative Quran Teaching Workshop

Certificate of Attendance

(Focused on innovative methods for Quranic instruction)

• Two-Week Persian-Urdu Translation Workshop

Certificate of Participation,

Allama Iqbal Open University

(Training in Persian-to-Urdu translation skills and linguistic techniques).

LANGUAGES

- English (proficient)
- Urdu (fluent)
- Persian (fluent)
- Arabic (intermediate)
- Punjabi (basic)