

Qurrat Ul Ain

HOD | Lecturer | Freelancer | Online Tutor

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PROFESSIONAL SUMMARY

Dynamic and results-driven Computer Science graduate with proven expertise in teaching, leadership, and technology integration. Currently serving as Head of Department and Lecturer at Askaria Boys College, with strong experience in curriculum delivery, team management, and academic coordination. Skilled in mobile app development, website design, graphic design, and content creation, complemented by excellent communication, problem-solving, and time management abilities. Passionate about empowering students through innovative teaching methods, while continuously contributing to institutional growth and excellence.

WORK EXPERIENCE

Head of Department & Lecturer – Askaria Boys College, Saddar (*July 2023 – Present*)

- Oversee departmental operations, academic planning, and faculty coordination.
- Deliver lectures in Computer Science, fostering student engagement and academic excellence.
- Lead initiatives for integrating technology into teaching and assessment.
- Mentor students in academic projects, skill development, and career planning.

Website Manager & Graphic Designer – SadaNews (*Jan 2019 – Jan 2021*)

- Managed website content, updates, and performance optimization.
- Designed graphics, social media posts, and digital content to boost engagement.

Ambassador – HITEC University | The Velantam (*Jan 2018 – Jan 2020*)

- Represented the institution at academic and professional forums.
- Promoted community-building activities and networking initiatives.

Management Head – Youth Humanity Organization (*Jan 2018 – Jan 2019*)

- Coordinated events, projects, and awareness campaigns.
- Managed volunteer teams, ensuring smooth execution of organizational goals.

Education

BS Computer Science

University of Gujrat, Rawalpindi (*2017 – 2021*)

Intermediate (ICS)

Army Public School & College, Rawalpindi (*2015 – 2017*)

Matriculation

Govt. Girls High School, Rawalpindi (*2013 – 2015*)

Technical skills

- **Technical Expertise:** Mobile App Development, Website Design & Development, Graphic Design, Content Writing, Python and SQL.
- **Teaching & Training:** Curriculum Planning, Classroom Management, Student Mentoring
- **Leadership & Management:** Strategic Planning, Departmental Coordination, Team Leadership
- **Professional Competencies:** Strong Communication, Time Management, Problem Solving, Adaptability

Languages

- **English** – Professional Proficiency
- **Urdu** – Native
- **Punjabi** – Fluent