

LAIBA SHABBIR

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EDUCATION

Bachelors in Business Administration

OCT 2021- JULY 2025

Federal Urdu University of Arts, Science and Technology

Islamabad, Pakistan

Specialization: **Finance**

CGPA: **3.5**

- Completed a comprehensive curriculum covering financial derivatives, corporate and international finance.
- Equipped with a strong academic foundation in security analysis, portfolio management and Islamic banking.

HSSC in ICS

2019 - 2021

Princess Sultana Degree College for Women

Islamabad, Pakistan

Grade: **A**

SSC in SCIENCE

2017-2019

Air Foundation School System

Islamabad, Pakistan

Grade: **B**

EXPERIENCE

- Volunteering at Job Fair & Entrepreneurship Gala- **FUUAST**
- Volunteering at Job Fair and HR Summit- **ICMA**
- Volunteering experience in conference on cultural evolution in Pakistan
- Finance manager at Job Fair & Entrepreneurship Gala -**FUUAST**
- President of BBA Society- **FUUAST**
- Media coordinator and vice president in BBA Society -**FUUAST**

CERTIFICATIONS

- National Financial Literacy Program for Youth Institution- **State Bank of Pakistan.**
- Volunteering at job Fair 2022 & entrepreneurship Gala- **FUUAST**
- Finance manager at job Fair & entrepreneurship Gala 2024- **FUUAST**
- Volunteering at Job Fair and HR Summit- **ICMA**

PROJECT

- Admission Management System of FUUAST- (**DBMS**)
- Scented candles project – unique idea for entrepreneurship subject
- Made common size analysis of financial statements of a company
- Beijing Daxing International Airport project

SKILLS

Microsoft Office (Word, Excel, PowerPoint and Access) | Google Suite (Doc, Slides, Form, Sheet and Drive) | Business communication | Team collaboration | Presentation skills | Time management

LANGUAGES

Urdu and Punjabi (Native), English (C2), Turkish (A1)