

AbrarQayyum

Address: Wapda Colony Dhangri Chowk Mansehra.

CellNo: 0342-9542001/0300-2355914

CNIC: 13503-3876316-7

DOB: 08 May,1996

Email: abrarqayyum12345@gmail.com

OBJECTIVE

To provide exceptional custom experiences ,college growth ,and maintain high standards of quality, safety,and college operations, while contributing to a positive and productive team environment.

WORK EXPERIENCE

- Employed at Office Assistant King Abdullah International Academy Chakia Mansehra.
- 1 year experience as office Assistant at Pakistan Public School Lassan Nawab.

Responsibilities: "Responsible for ensuring seamless day-to-day school operations, including customer service, inventory management,staff supervision, and maintaining high-

EDUCATION

2014-2016
MSc Pakistan studies: Hazara University Mansehra 2019-2021
1529/2000

Bachelor of Arts, Govt. Degree College Lassan Nawab Mansehra, (Marks: 330/350)
2012-2014

FSc(Pre-Engineering): Govt. Degree College Lassan Nawab Mansehra (Marks: 680/1100)

2010-2012
Matric(science): Govt. High School Lassan Nawab Mansehra (Marks: 800/1050)

ADDITIONAL SKILLS

Microsoft Office package: Microsoft Word, Excel, Access