



Malik Ahmed Hassan Khan

Personal Details

Islamabad
Mianwali ,
Pakistan
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Non Technical Skills

Communication Skills

Financial Modeling

Effective Time Management

Portfolio Management

Financial Planning & Analysis

Budgeting & Forecasting

Ability to work in a team

Technical Skills

- Microsoft Office
- Sap Business One
- Sap S4/ Hana
- Power Bi
- Quickbooks
- Zoho Books
- Sidat Hyder
- MS Project Management
- Primavera
- Primavera Risk Analysis

Languages

English

Urdu

Professional Summary

A highly motivated and results-driven finance Executive with extensive experience in finance management seeking to transition to a new career in a corporate or educational sector. Proven track record of strategic planning and effective execution of initiatives to achieve organizational goals. Strong communication, leadership and teamwork skills.

Employment History

Finance Executive, Namal University, Mianwali

09/2022 - Present

- Sap Business One
- Account Receivable & AR Aging
- Bank Reconciliation
- AR Invoice
- AP Invoice & Account Payable
- BPV/CPV/CRV/BRV
- Fee Challan
- Scholarship Record
- Student Affairs & Services

Accounts Assistant , IESCO, Islamabad

11/2021 - 09/2022

- AP Invoice & Payments
- General Ledger
- Trial Balance

Education

MBA Finance , CUST, Islamabad

02/2019 - 07/2022

3.49 CGPA

B.com, NCBA & E, Lahore

09/2016 - 08/2018

3.70 CGPA

Achievements

Dean Honor Roll, Cust ISB

Interests

- Stock Market
- Portfolio Management
- Personal Finance
- Behavioral Finance
- Neuro Economy