

Hajira Bibi
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Education

Riphah International University Islamabad MPHIL, Islamic Studies Last Semester (GPA:4/3.98)	Islamabad,Pakistan 2022-2024
International Islamic University Islamabad (IIUI) BS (HONS), Islamic Studies (GPA:3.5/4)	Islamabad,Pakistan 2015-2020
FG degree collage federal board FA (Faculty of Arts) (Grade B)	Islamabad,Pakistan 2013-2015
Govt high school Tench bata ,Rawalpindi board in Bio science Intermediate (SSC) (Grade B)	Rawalpindi,Pakistan 2013

Professional Experience

Riphah International university Gulbarg Green campus Served as Assistant in charge projects WWP	Islamabad,Pakistan 7 April to 31st July 2025
EIF school Served as Quran teacher in evening shift Step School	Rawalpindi,Pakistan 2019-2023
Served as Quran Teacher for 6 months Dua online academy, online Quran home Served as Quran teacher for 5 years. Home based Quran teacher	Rawalpindi,Pakistan 2021
Taught Quran at home for 7 years Hijama Therapist Working as a Hijama therapist for 3 years. Alkauther foundation project of EIF Served as dress designer for 1 year.	Lahore,Pakistan Rawalpindi,Pakistan Rawalpindi,Pakistan Rawalpindi,Pakistan 2022

Diplomas and Courses

Hijama therapy course, Al-Sunnah Institute of Hijama treatment 1 year course (Grade A)	Islamabad,Pakistan 2022
MS office Internet and Typing course, Fame Computer Collage 6-months course (Grade A)	Rawalpindi,Pakistan 2020
Dress Designing course, Al-Kauther Vocational center project of EIF	Rawalpindi,Pakistan
Arabic calligraphy course (Khat-Al Koufi, Khat-e-Ruqa), IIUI	2020 Islamabad,Pakistan 2019
Arabic Language course,IIUI 1 Year course (Grade B+)	Islamabad,Pakistan 2015

Awards and Certification

Certificate of Computer course

- Dress Designing Certificate
- Arabic Calligraphy Certificate
- Short Summer course Certificate

Additional

Interests: Traveling, Dress Designing, Teaching, Cooking

- *Technical skills:* Microsoft Office Suit, Email Writing, word.

Language: Arabic, Urdu, English.