

Arslan Arshad

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📍 Soan Garden Islamabad

📅 17th August 1998

🇵🇰 Pakistan

👤 Single

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Profile

Passionate Scholar in Management Sciences with a keen interest in unraveling the intricacies of organizational dynamics and strategic decision-making. Armed with a solid academic foundation and a thirst for knowledge, I thrive in environments that challenge conventional wisdom and foster innovative solutions.

Professional Experience

April 2022 – January 2023

Islamabad, Pakistan

AY Marketing company Islamabad, HR Officer

- I was dedicated to fostering a culture of excellence, collaboration, and continuous growth within the organization.

July 2021 – March 2022

Rawalakot AJK, Pakistan

The Bank of Ajk Rawalakot AJK, Operations Officer

In this multifaceted role, I was responsible for overseeing a wide range of operational activities, including cash management, account services, and transaction processing. With a keen eye for detail and a commitment to upholding regulatory compliance standards, I implemented robust procedures and controls to safeguard the integrity and security of our banking operations.

March 2023 – July 2024

Rawalakot AJK, Pakistan

IPD College Rawalakot AJK, Lecturer

Developing and teaching undergraduate and graduate courses in HRM, Marketing, and Finance. This includes creating syllabi, preparing lectures, and designing assessments.

Dvising and mentoring students on academic, career, and research matters.

Contributing to the development and revision of academic programs, ensuring they meet industry standards and educational requirement

Designing, administering, and grading exams, assignments, and projects to assess student performance.

Incorporating innovative teaching methods and technology to enhance learning experiences.

August 2023 – present

Research Assistant (Online)

Conducting thorough reviews of existing literature to gather background information, support arguments, and identify gaps in knowledge.

Interpreting and integrating data from various sources, including research studies, experiments, and surveys, into the written work.

Ensuring the accuracy and credibility of information by cross-referencing sources and validating data.

Writing research papers, articles, reports, theses, dissertations, and other academic or professional documents.

Crafting concise and accurate abstracts, summaries, or executive summaries that capture the essence of the research.

Producing technical documentation, such as methodologies, protocols, and detailed explanations of research processes and findings.

Preparing grant proposals by clearly articulating the research objectives, significance, methodology, and expected outcomes.

Reviewing and revising drafts to improve clarity, coherence, and logical flow, ensuring the content is well-organized and persuasive.

Checking for grammatical errors, spelling mistakes, and typographical errors, and ensuring adherence to the required style guide (e.g., APA, MLA, Chicago).

August 2024 – present

Alhamd Islamic University Islamabad, Lecturer HRM

- Plan, prepare, and deliver HRM courses on topics such as recruitment, performance management, labor relations, organizational behavior, and strategic HR.
- Create and update the syllabus, teaching materials, and assignments for HRM courses in line with academic standards and the latest industry practices.
- Facilitate classroom discussions, group activities, and case studies that help students engage with HRM concepts practically.
- Deliver undergraduate and postgraduate courses in Human Resource Management, Organizational Behavior, Strategic HRM, Training & Development, and related management subjects.
- Design and update curriculum in line with current HRM trends, academic standards, and industry relevance.
- Develop and deliver engaging lectures, case discussions, seminars, and workshops using innovative and student-centered teaching methods.
- Supervise final year research projects and provide academic guidance to students on research methodology, data analysis, and thesis writing.
- Conduct research in the field of HRM with a focus on areas such as leadership, employee engagement, organizational culture, and sustainable HR practices.
- Publish scholarly articles in peer-reviewed journals and present findings at national and international conferences.
- Participate in departmental meetings, academic planning, and quality assurance initiatives.
- Contribute to student mentorship, academic advising, and career counseling.
- Coordinate extracurricular activities and departmental events such as seminars, workshops, alumni meets, and student competitions.

Skills

Research Skills

Analytical Skills

Leadership and
Mentoring

Interpersonal Skills

Professional Grip on
MS Word, Power
point, Excel

SPSS and AMOS
Analytical Software
skills

Writing and
Presentation Skills

Languages

English

Urdu

Certificates

International English Language Course • Computer Professional Course •

Digital Marketing Course • English Proficiency certificate •

Certificate of commendation 11 Cust Applied business research conference •

Certificate of Commendation 1ST t International Conference 2025 on Sustainability, Innovation, and
Climate Change, organized by the Quaid-i-Azam School of Management Sciences (QASMS) •

Certificate of Commendation 12 Cust Applied Research Conference

Education

February 2022 –
April 2024
Islamabad, Pakistan

MS Management Sciences (HRM),
Capital University of Science And Technology Islamabad

September 2017 –
October 2021
Rawalakot AJK, Pakistan

BBA, The University of Poonch Rawalakot AJK

July 2015 – August 2017
Rawalakot AJK, Pakistan

FSC Pre-Engineering, Dare-Arqam Model College Rawalakot

July 2013 – August 2015
Rawalakot AJK, Pakistan

Matriculation, Dare-Arqam Model College Rawalakot

Publications

Paradoxical leadership & knowledge sharing nexus. A framework of fostering innovative work behavior.(Under Review)

Digital leadership 'Good or Bad' Unleashing its role in Sustainable Creative Performance and Psychological Well-being through Agile Response (Under review)

KNOWLEDGE SHARING IMPACT ON TEAM PERFORMANCE: UNPACKING THE ROLE OF ABSORPTIVE CAPACITY IN IT BASED INDUSTRY IN PAKISTAN,
International Journal of Contemporary Issues in Social Sciences [🔗](#)

DIGITAL LEADERSHIP UNLEASHED: HARNESSING ORGANIZATIONAL AGILITY FOR TRANSFORMATION SUCCESS, International Journal of Social Sciences Bulletin

THE GREEN LEADERSHIP PARADOX: PASSION, ATTITUDE AND CITIZENSHIP,
Policy Research Journal

International Conferences Presentation

11 ABRC CUST Applied business research conference under the theme of shaping future: Management trends and insights for tomorrow

1st International Conference 2025 on Sustainability, Innovation, and Climate Change, organized by the Quaid-i-Azam School of Management Sciences (QASMS) and the Quaid-i-Azam Finance Society (QAFS)

12 ABRC CUST Applied business research conference under the theme 'AI & Sustainability: Redefining the Landscape of Management & Social Sciences'.