

RESUME

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HOUSE: Lane No.5, Peer Mehar Ali Shah
Town, Chakri Road, Rawalpindi.

ATIKA AJAZ

CAREER OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge and skills.

EDUCATION

BS (Bachelor of Science in Mathematics) [Grade A] 2017-2021
Mirpur University of Science and Technology (MUST), Mirpur, AJK.

ICS [Grade A] 2014-2016
Quaid Science Academy and College, Chakri Road, Rawalpindi.

Matric [Grade A] 2012-2014
Anam Public School and Girls College, Rawal Town, Rawalpindi Cantt.

CERTIFICATION

Basic IT Course 03 Months 2023
Virtual University, Chakri Road Campus, Rawalpindi.

PERSONAL ATTRIBUTES

Have a hardworking attitude along with CAN DO approach also possess:

- i. Self-driven and motivated.
- ii. Excellent communication and interpersonal skills.
- iii. Multi-tasking skills.

SKILLS

- i. MS Word.
- ii. MS PowerPoint.
- iii. MS Excel.
- iv. SAP

REFERENCES

References will be furnished on request.