

Duaa Hassan

📍 Islamabad (PK)

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Personal Statement

I've always been captivated by literature and the endless stories it offers. As an academic, I'm excited to share my passion for books and writing with students, helping them explore the power of language and expression. I believe learning should be engaging and creative and that is why, I aim to help students think critically, connect with texts, and discover their own voice through writing.

Experience

Visiting Lecturer, The Millennium Universal College. (H-11) Islamabad

October. 2024 - Present

- Teaching *Functional English, Business Communication* and *Oral Communication Skills* to undergraduates.
- Developing foundational skills in grammar vocabulary, effective communication strategies and supporting students in mastering key oral communication techniques including presentation skills, active listening and group discussions.

Visiting Lecturer, Bahria University. (E8) Islamabad

Feb. 2025 - Present

- Delivering outcome-driven instructions in *Expository Writing* and *Functional English* to undergraduate students.
- Assessing learning through tailored evaluations, promoting clarity, coherence, and critical thinking in student work.

Content Writer, Uptech Sol (PVT-LTD).

April. 2022 - October. 2022

- Created content for customers from all around the world.
- Wrote book reviews and website content
- Managed meetings and product launch

Senior Teacher for English Language, Allied School- Karim Campus. Rawalpindi

February. 2022 - Aug. 2022

Skills

Academic Writing

English Language Teaching

English for Media Literacy

Creative Writing

Communication Skills

Languages

English

Urdu

German

- Delivered lectures and shared extra material for reading and practice.
- Managed tasks and assignments for students.

Education

Fatima Jinnah Women University, Rawalpindi

MPhil, English Literature, 2024

National University of Modern, Islamabad

BS, English Language and Literature, 2022

KRL Model College Kahuta Rawalpindi

HSSC, 2017

KRL Model College Kahuta Rawalpindi

SSC, 2015

Courses And Certifications

- Writing to Win: Research Proposal Success in Linguistics and Literature- *ORIC, Fatima Jinnah Women University* (2025)
- Google AI Essentials- *Coursera* (2025)
- Paper Presentation at International Conference on Digital Landscapes: Exploring Literature, Language, and Linguistics in the Age of Artificial Intelligence-*Relo Pakistan* (2024)
- English for Media Literacy- *OPEN- U.S. Department of State, Bureau of Educational and Cultural Affairs* (2024)
- German Language Course- *NUML* (2019)
- Personality Development as a Life Skill- *NUML* (2018)

Extra-Curricular Activities

- General Secretary, English Debating Society NUML
- Member, NUML Reading Forum
- Volunteer, NUML Social Work Initiative Society
- Vice President, KMC Arts and Culture Society

Interests

- Reading
- Writing
- Oration

References

- Ms. Sayyeda Farihatulaen Rizvi, Lecturer Department of English NUML
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- Ms. Uzma Yaqoob Khawaja, Lecturer Department of Education NUML
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- Dr. Zain ul Maqsood, Department of English FJWU
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