

AMNA ISHAQ

Possesses highly motivated and enthusiastic behavior towards learning and taking initiative individually or as a team. Acquire excellent interpersonal skills.

WORK HISTORY

APSACS – ARMY PUBLIC SCHOOL AND COLLEGE SYSTEMS

Rawalpindi – Aug 2024 - Present

- Develop and deliver engaging lesson plans aligned with curriculum standards.
- Communicate effectively with parents, colleagues, and school administration.
- Participate in staff meetings, training sessions, and extracurricular activities.

PRIME ALLEY TECHNOLOGIES

Rawalpindi – June 2024 – Aug 2024

- Monitoring administrative and human resource tasks and responsibilities.

THE ECONOMIC ADVISORY GROUP ASSOCIATE PROGRAMME

Islamabad – April 2023 – Nov2023

- The EAG Associate program is aimed at highly motivated professionals to improve their understanding of economic policy and contribute to the economic discourse in Pakistan.

GOOGLE COURSERA DATA ANALYTICS COURSE (FOUNDATIONS: DATA, DATA EVERYWHERE, ASK QUESTIONS TO MAKE DATA-DRIVEN DECISIONS, PREPARE DATA FOR EXPLORATION & PROCESS DATA FROM DIRTY TO CLEAN)

Completed – 15 August 2024

- Define and explain key concepts in data analytics including data, data analysis, and data ecosystems.
- Conduct an analytical thinking self assessment giving specific examples of the application of analytical thinking.
- Discuss the role of spreadsheets, query languages, and data visualization tools in data analytics.
- Describe the role of a data analyst with specific reference to jobs.
- Learn SMART methodology in decision-making and problem-solving

CONSULTANT | SUSTAINABLE DEVELOPMENT POLICY INSTITUTE

Islamabad – till December 2022

- Research and communication initiative Centre for Private Sector Engagement.
- Planning digital media outreach strategy, creating CPSE newsletter, etc.

INTERN | SUSTAINABLE DEVELOPMENT POLICY INSTITUTE

Islamabad – January 2022 – March 2022

- Engaged in conducting literature reviews, data collection, analyzing data, and contributing to policy discussions.
- Experienced working on real-world issues, collaborating with experts, and building a professional network.
- Clarified career interests within the realm of research and policy analysis.

RESEARCH ASSISTANT | CPEC CENTER OF EXCELLENCE

Islamabad - July 2018 - August 2018

- Conducted policy-based research on one of the projects under the Socio-Economic Impacts of CPEC wing
- Worked on policy briefs finding the impact of CPEC interventions on sustainable cultural tourism in Peshawar Valley, Khyber Pakhtunkhwa Pakistan

EXECUTIVE MEMBER | SILVERLINERS CLUB

Islamabad - March 2018 - July 2018

- Worked at a youth centralized welfare organization joined hands to promote quality education, youth empowerment, and serving the old citizens.
- Planned, organized, and worked tirelessly on the Azaadi project for the unprivileged students at Education Zone School, Islamabad.
- Created and implemented an aggressive action plan to address pressing cost control needs.
- Strategically managed resources, milestones, and budgets, saving in expenses.

EDUCATION

MASTER IN SCIENCE | ECONOMICS

School of Social Sciences and Humanities, NUST - 2018 - 2021

- Relevant/Major Coursework: Advanced Macroeconomics, Trade Theory and Policy, International Finance, General Equilibrium and Welfare, Issue in Pakistan's Economy.
- Research: Related Variety, Unrelated Variety, and Economic Growth: A Case of South Asian Countries.

BACHELOR OF SCIENCE | ECONOMICS

COMSATS University, Islamabad - 2014 - 2018

- Relevant/Major Coursework: Monetary Economics, Public Finance, International Relations, Development Planning and Policy, Economic Analysis on Project Planning and Management, Issues in Development Economics, Political Economy and Global Change, Research Methodology
 - Research: Environmental Kuznets Curve hypothesis utilizing Ecological Footprint as the indicator of environmental degradation, a comparative analysis of Asian countries.
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PUBLICATIONS

RELATED OR UNRELATED VARIETY AND ECONOMIC GROWTH OF SOUTH ASIAN COUNTRIES

ACHIEVEMENTS

- Attended Pakistan Development Update conference at World Bank 2016
- Participated in WWF Pakistan through the International Eco Internship Program 2014
- Organizer of the décor team at Roots National Arts Spectrum 2010
- Actively participated in a leadership role in Roots Model United Nations 2008
- Former player of COMSATS girls' basketball team. Participated in several tournaments across the country.

SKILLS

- Research and Analysis, Data Analysis (Structured thinking, attention to detail, problem-solving, SMART thinking in making informed decision-making, and critical writing)
 - Proficiency in MS Office (Word, Excel, PowerPoint)
 - Stata, EViews, MATLAB (Basic), SQL, Google Spreadsheet
 - Fluency in English and Urdu, Punjabi and Arabic (Basic)
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