

Sadaf Shahzadi



EHS COLONY BLOCK E STREET 19 HOUSE#E301



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Professional Summary

Enthusiastic and highly motivated graduate with a strong foundation in IT, designing and AI. Eager to apply theoretical knowledge to real-world tasks and contribute to team success. Strong communication, time management, and problem-solving abilities.

Education

Virtual University Of Pakistan

Master in Computer Science (MCS) | 2020-2023

- GPA: 3.14

University of Punjab

Bachelors in Computer Science (BCS) | 2019-2020

Key Skills

- Communication & Interpersonal Skills
- Time Management & Organization

- PowerPoint Presentation software
 - Word processing software
 - Spreadsheet software
 - Email management
 - Data entry
 - Digital calendars
 - Video conferencing
 - Social Media Management
 - Instant messaging
 - HTML
 - Java
 - UI/UX
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Work Experience

Lecturer– Allied school (6months)

-International School (6 months)

Lecturer - Hitec College (Adhoc basis)

Receptionist- Private Company(3months)

References

Available upon request.
