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Experienced and detail-oriented Research Analyst **5 year** with a strong academic foundation, including published research papers. Degree specializing in advanced research methodologies. With over a year of hands-on experience in high-volume research environments, I excel in data collection, analysis, and translating complex findings into clear, actionable reports. Proficient in identifying trends, resolving data inconsistencies, and preparing comprehensive research summaries. Recognized for a results-driven approach, consistently meeting project objectives and enhancing research quality. A dedicated professional committed to advancing knowledge and supporting data-driven decision-making.

EXPERIENCE

NOV 2022 – CONTINUE

A/R ANALYST & A/R SPECIALIST, [IRCM MEDICAL BILLING COMPANY IN NY](#)

- Liaised between patients, insurance companies, and billing office.
- Reviewed patient records, identified medical codes, and created invoices for billing purposes. Delivered timely and accurate charge submissions.
- Collected payments and applied to patient accounts.
- Prepared billing statements for patients and verified correct diagnostic coding.
- Posted payments and collections on regular basis.
- Analyzed complex Explanation of Benefits forms to verify correct billing of insurance carriers. Prevented financial delinquencies by working closely with managers to resolve billing issues before becoming unmanageable.
- Generated reports and analyzed trends to maximize reimbursement and reduce claim denials.
- Prepared internal and regulatory financial reports, balance sheets and income statements.
- Prepared cash flow projections, cost analysis and monthly, quarterly and annual reports. Complied with established internal controls and policies

FEB 2021 – NOV 2022

A/R ANALYST, [MEDICAL TRANSCRIPTION BILLING CORPORATION \(MTBC\) AJ&K PAKISTAN](#)

- Monitor customer account details for non-payments, delayed payments, and other irregularities. Follow established procedures for processing receipts, cash, etc.
- Identifies, researches, and resolves billing variances to maintain system accuracy and currency. Reviewing accounts for insurance and patient follow-up.
- Answering all patient or insurance telephone inquiries pertaining to assigned accounts.
- Setting up patient payment plans and work collection accounts.
- Achievable an overall acceptance rate of billing at 85% in 2022.

ACADEMIC QUALIFICATIONS

Institute	Degree	Year	Subject	Specialization
International Islamic University, Islamabad, Pakistan	M.Phil.	2023-2025	Economics	Economics
University of Azad Jammu and Kashmir, Muzaffarabad, Pakistan	Master's	2019-2021	Economics	Economics
University of Azad Jammu and Kashmir, Muzaffarabad, Pakistan	Graduation (B.A/B.Sc.)	2017-2019	Economics	Economics

Research: Macroeconomics, Microeconomics

PUBLICATIONS

Published Papers at Refereed Journals

- ❖ Nasir, R., Khan, S. J. I., & Khan, S. A. I. (2024). Relationship between income level and poverty in Pakistan. *International Journal of Latest Research in Humanities and Social Science (IJLRHSS)*, 7(5), 142-153. Retrieved from https://www.researchgate.net/publication/380904141_International_Journal_of_Latest_Research_in_Humanities_and_Social_Science_IJLRHSS
- ❖ Khan, S. J. I., Nasir, R., & Khan, S. A. I. (2024). Relationship between development and poverty in Pakistan. *Human Nature Journal of Social Sciences*, 5(2), 38-55
- ❖ Khan, S. J. I., Khan, S. A. I., & Nasir, R. (2024). An estimation of the Dommer-Harrad model on Pakistan: A case study from 1980 to 2019. *Journal of International Sciences in Social & Business Innovations and Trends*, 2(4), 442-452. <https://doi.org/10.48112/tibss.v2i4.903>
- ❖ Khan, S. J. I., Khan, S. A. I., Khan, M. I., Nasir, R., & Ayub, R. (2025). Inclusive development process in the Pakistan economy. *International Journal of Engineering Science Technologies*, 9(1), 25–38. <https://doi.org/10.29121/IJOEST.v9.i1.2025.66125>