

Faheem Hussain

CV

Professional Goals

An organized professional with proven teaching, guidance, counseling and commanding skills. Possess a good track record in improving scores effectively. Looking to contribute my knowledge and skills in an institution that offers a genuine opportunity for career progression.

Work Experience

Get in touch!

Mobile no:

+92300-5519506

Email:

faheem5t@yahoo.com

Address:

House no. 286-A, street 7,
phase 5-B Ghauri Town
Islamabad

Software Skills

- Microsoft Office
 - Microsoft word
 - Microsoft excel
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Interests

- Volunteer Work
 - Gardening
 - Hiking
 - Book reading
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Courses:

- **Basic Computer Course**
Abacus Institute 2003
- **IELTS**
2007 British Embassy

❖ Principal

Rawalpindi Forces Pre Cadet Grammar School and Training Institute for Govt. Cadet Colleges: Aug 2022 - Present

Responsibilities:

- To train staff how to deal with students as per cadet routine
- Student's all tasks completion before going home
- To train students and staff to adopt cadet life style and daily routine
- Manage student's recreational/sports activities under teaching and drill staff
- Keep updating students about entry tests of Govt. Cadet Colleges and preparing them pass the entry tests and to get enrolment

❖ Principal

Askari Cadet College Kallar Kahar: Sep 2020 – June 2022

Responsibilities:

- Monitoring individual cadet performance in order to alter teaching strategies in line with individual student needs.
- Provide one-on-one assistance and instruction for cadets performing below minimum academic achievement level.
- Instructed academic staff to offer tutoring except regular academic timing to improve their academic performance.
- Providing direction and feedback, and assistance to teachers and parents.
- Organize healthy activity for better mental and physical growth of cadets.
- Introduced house system (four Houses) for healthy competitions.

❖ Branch Academic Head and Member of Recruitment Committee

Asif Public School System Rawalpindi: Feb 2016 – Aug 2020

Responsibilities:

- To manage academic calendar term wise and set targets for teaching staff to syllabus completion.
- To check the quality of education delivered in classrooms by regularly visiting classes and taking feedback from students.
- Conduct examinations on board pattern.
- Conduct demonstrations for new recruitments and make report before interview with remarks about the candidate.
- Organize healthy activities like Quiz competition, science exhibitions, and debate competitions for a healthy learning environment.

❖ Senior Section Biology Teacher

Asif Public School System Rawalpindi: Feb 2013 – Jan 2016

❖ Academic History

M.Phil | 2013 (Horticulture) Plant Sciences

PMAS Arid Agriculture University Rawalpindi

B.Sc Hons Agriculture (Horticulture) | 2011

PMAS Arid Agriculture University Rawalpindi

Languages

- English Efficient communication
- Urdu Disciplined, flexible
- Punjabi Experienced in resolving

Personal Competencies

- Experienced in management of students
 - Provided career assistance to students
 - Ability to follow instructions and deliver quality results
 - Ability to organize and prioritize work load effectively
 - Strong quantitative, critical thinking and analytical skills
 - Ability to work under pressure, deliver quality results and perform multitasking
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