

Muhammad Dayyan Nasir

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Accounting professional with expertise in creating and managing budgets, forecasting, preparing financial statements, investment appraisal, auditing and financial analysis. Proven track record of providing accurate financial information to support senior management decisions. Demonstrated ability to identify cost-saving opportunities and lead successful projects to improve profitability.

Education

Roots IVY

ACCA (Finalist)

Bs Honors in Applied Accounting and Finance from Oxford Brooke

Experience

Walkraz Engineers | Islamabad, Federal

05/2019 to 07/2023

- Managed accounts receivable and accounts payable, assisting with transactional-level tasks.
- Completed financial analysis and provided recommendations.
- Calculated and documented payroll data for processing.
- Posted journal entries by compiling and analyzing account information.
- Implemented cost-reduction strategies to improve profitability.
- Established tables of accounts and assigned entries to proper accounts.
- Prepared periodic reports to compare budgeted costs to actual costs.
- Examined inventory to verify journal and ledger entries.
- Created and prepared adjusting journal entries.

Skills

- Financial Planning
- Accounts Payable and Receivable
- Account Reconciliation Processes
- Financial Management
- Budget Forecasting Expertise
- Payroll Management
- Accounting and Bookkeeping
- Financial Analysis
- Strategic Planning
- Financial Portfolio Management
- Audit Financial Records
- Produce Financial Statements
- Financial Reporting
- Financial Management
- MS Office