

KIRAN KHAN

SENIOR LAW OFFICER | LEGAL ADVISOR | MANAGING PARTNER |
LECTURER | ADVOCATE |

CONTACTS



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House no. 229 street 10 sector G
phase 8 Bahria Town, Rawalpindi,
Rawalpindi , 46000, Pakistan

ABOUT ME



A dedicated professional with exceptional communication and learning abilities, specializing in technical drafting and conveyancing. I bring persuasive skills and a commitment to knowledge sharing, fostering an encouraging atmosphere for teamwork. My patience in receiving feedback drives my personal growth, while my inclusive approach ensures collaboration is both effective and supportive. I am eager to contribute to and learn from your team.

SKILLS



Sharp communication, argumentative and learning skills

Strong technical drafting and conveyancing

Inclusive attitude

Patience to accept criticism and feedback while challenging myself for personal growth

WORK EXPERIENCE



2024

SENIOR LAW OFFICER

PAKISTAN ARMY | RAWALPINDI

- Contract vetting .
- Conducted legal analysis and provided strategic recommendations for effective policymaking.
- Collaborated with Authorities to draft and enhance the Regulatory Framework.
- Recommended strategies to harmonize overlapping laws and optimize legal coherence.
- Advised on implementation challenges.

DEC 2024

PRESENT

MANAGING PARTNER

AZM e ADL LAW FIRM | Rawalpindi

- Pioneered a cutting-edge law firm specializing in Shariah advisory and a client-centric approach.
- Developed training to improve the competency of lawyers, resulting in exceptional service quality.
- Spearheaded alignment projects between Pakistani court decisions and Shariah principles.
- Planned and executed financial and professional initiatives to realize the firm's vision effectively.
- Drafted legal instruments, guaranteeing clarity and compliance for clients.
- Established specialized departments, including tax, litigation, and counseling, while drafting SOPs to improve interdepartmental harmony.
- Introduced Qalb and Qanoon service for marital issues and post divorce healing.

NOV 2024

PRESENT

LEGAL ADVISOR

Dream House Developers

LINKS



Law Firm
www.azmeadl.com

Linkedin Profile
www.linkedin.com/in/kiran-khan-651577174

LANGUAGES



English

urdu

EXTRA-CURRICULAR ACTIVITIES



LAW MOOTS

Rawalpindi Law College
JAN 2013 - DEC 2013

(1st position)

LAW MOOTS

Rawalpindi Law College
JAN 2012 - DEC 2012

(2nd position)

ENGLISH SPEECH

JAN 2013 - DEC 2013

(2nd position)

ENGLISH SPEECH

JAN 2012 - DEC 2012

(2nd position)

ENGLISH DEBATE

JAN 2011 - DEC 2011

(2nd position)

- Successfully incorporated the company, ensuring full compliance with SECP regulations and effective registration of the logo with the Intellectual Property Office Islamabad.
- Expertly drafted contracts for construction projects and real estate transactions, including but not limited to attorneys, sale deeds, gift deeds.

JAN 2018

PRESENT

LEGAL ADVISOR

Narma Builders | Rawalpindi

- Successfully ensured compliance with all registration formalities during the Firm's formation, streamlining legal operations.
- Expertly managed contract drafting and implementation of crucial legal clauses, safeguarding the Firm's interests.
- Proficiently resolved legal disputes and maintained effective client communication to enhance relationships and uphold professionalism.

JAN 2019

DEC 2024

MANAGING PARTNER

Aghaz E Adl Law Firm | Rawalpindi

- Drafted essential registration documents, including Partnership Deed, NDA, and MOU, while implementing firm-wide policies.
- Aligned firm objectives and cultivated effective teamwork to drive success.
- Oversaw business operations, enhancing PR strategies through collaborative efforts.
- Delivered targeted training programs for junior members, elevating skills and team performance.
- Conducted regular performance evaluations to develop a culture of continuous growth and improvement.
- Resolved complicated Disputes of clients successfully through ADR.

JAN 2020

NOV 2023

LECTURER

Rawalpindi Law College (Affiliated with Punjab University) | Rawalpindi

- Delivered dynamic lectures on Mercantile Law, Contract Law, Law of Transfer of Property significantly enhancing student engagement and comprehension.
- Guided students in drafting technical contracts, equipping them with essential skills in legal language and its implications.
- Facilitated thought-provoking discussions on Islamic Legal Systems and the Philosophy of Law to boost critical

URDU SPEECH
JAN 2012 - DEC 2012
(2nd position)

HAMD
JAN 2011 - DEC 2011
(2nd position)

NAAT
JAN 2012 - DEC 2012
(3rd position)

100 METER RACE
JAN 2011 - DEC 2011
(1st position)

BADMINTON
JAN 2011 - DEC 2011
(3rd position)

CALLIGRAPHY
JAN 2005 - DEC 2005
(2nd position)

- analytical skills.
- Mentored students in core legal principles, resulting in marked improvements in academic performance.

JAN 2014
PRESENT

ADVOCATE
District Courts Rawalpindi and Lahore High Court | Rawalpindi

- Delivered comprehensive legal counsel, empowering clients to navigate complexities through expertly drafted corporate documents aligned with business objectives.
- Developed exceptional research and analytical skills as a seasoned litigation lawyer, excelling in complex legal disputes.
- Ensured meticulous attention to detail, guaranteeing accuracy and comprehensiveness in all contractual provisions, legal documents, and regulatory filings.
- Assisted clients in process of mergers and acquisition.

EDUCATION



2027

PH.D.
AIOU | Rawalpindi
*Doctoral candidate specializing in shariah.
Expected completion: 2027-28*

2024

MPHIL
AIOU | Rawalpindi

- *Conducted in-depth research on domestic violence, impacting real change.*
- *Collaborated with key organizations, amplifying voices for the cause.*
- *Identified legal loopholes, shaping policy discussions on domestic violence.*

2013

BACHELOR OF LAWS
Rawalpindi Law College (Punjab University) | Rawalpindi
Secured 1st position and was awarded Gold Medal by the College in part 1 and final year of the degree.

2023

AALIMAH DEGREE (6 YEARS PROGRAM)
Wifaq UI Madaris UI Arabiyyah

<u>2017</u>	MASTER OF ARTS (ISLAMIC STUDIES) Allama Iqbal Open University • <i>Specialization in Islamic Law and Jurisprudence.</i>
<u>2010</u>	BACHELOR OF ARTS Punjab University • <i>Completed with a focus on Sociology and Persian as optional subjects.</i>

COURSES

<u>AUG 2024</u> AUG 2024	NLP (PRACTITIONER AND MASTER PRACTITIONER) <i>The Priority Academy</i>
<u>DEC 2017</u> JAN 2018	CREATIVE WRITING <i>The Writing Institute</i>
<u>AUG 2023</u>	BLUE POTTERY PAINTING <i>Radiant Tarbiyyah Institute</i>

OTHER ACHIEVEMENTS

PRESENTATION OF RESEARCH PAPER Islamabad	Presented Research Paper on “AI-Driven Adjudication in Pakistan; Exploring Opportunities and Challenges” at the First International Conference on Artificial Intelligence Organized by Global Center for Legal Thought
<u>NOV 2023</u>	IELTS secured 7 overall bands in IELTS

INTERNSHIP

<u>AUG 2020</u> AUG 2020	INTERN <i>Adal aur Sehat Project</i>
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- Engaged in a virtual internship with the Adal Aur Sehat Project, enhancing research skills during the Covid-19 pandemic.
 - Collaborated with diverse teams, improving communication and teamwork skills.
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