

# Tehmina Nadeem

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## Summary

I have done an M.Phil in Applied Linguistics and have a rich background as an English teacher, with over three years of experience in esteemed educational institutions. My passion lies in the intricate world of human language, its evolutionary journey, and the exciting prospects it holds for the future. I thrive on teaching, coaching, and nurturing writing skills, all while pursuing my role as a dedicated writer and linguist.

## Experience



### **Visiting Lecturer**

Riphah International University, Islamabad

February 2023 – Present (8 months)

As a visiting lecturer, I focus on teaching English language, guiding students through various aspects of communication, grammar, and writing. My aim is to make language learning engaging and practical, helping students improve their proficiency and confidence in both academic and real-world contexts.



### **Online Tutor**

Home Based

May 2023 - Present (1 year 4 months)

Presently, I am engaged in remote teaching, extending my guidance to both national and international students. Through this digital platform, I am able to provide valuable support and learning opportunities to a diverse range of learners.



### **Web Content Writer**

Self Employed

Sep 2021 - Present (2 years)

In my current role as a content writer for a Facebook page dedicated to kids' clothing and apparel, I craft engaging and vibrant content that resonates with our audience.



### **English Teacher**

Army Public School - (APSACS)

Sep 2022 - Aug 2023 (1 year)



### **English Teacher**

Fauji Foundation High School

Apr 2017 - Mar 2019 (2 years)

Over the past two years, I've had the privilege of teaching at Fauji Foundation School. It's been an enriching experience, fostering an environment where learning and growth flourish. Engaging with students, I've strived to cultivate their intellectual curiosity while imparting essential knowledge and skills.



### **Earn While You Learn Based Office Assistant**

GIFT UNIVERSITY GUJRANWALA, PAKISTAN

Oct 2016 - Feb 2017 (5 months)

Administrative tasks and responsibilities at student affair department, Student quires, official documentation etc.



### **Summer Intern**

GIFT UNIVERSITY GUJRANWALA, PAKISTAN

Oct 2015 - Feb 2016 (5 months)

During my internship with the academics department, my responsibilities encompassed various essential tasks. I efficiently managed student registration procedures, facilitated the application process for scholarships and financial aid, and promptly addressed a wide array of academic inquiries. This experience allowed me to contribute effectively to the department's operational flow while gaining valuable insights into academic administration.

## **Education**



### **GIFT University, Gujranwala**

Master of Philosophy - MPhil, Applied Linguistics

Oct 2019 - Nov 2021



### **GIFT University, Gujranwala**

Master's in English Language and Literature, English Language and Literature, General

2015 - 2017



### **University of the Punjab**

Bachelor's in Arts, Liberal Arts and Sciences/Liberal Studies

2012 - 2014

## **Skills**

Writing • English Literature • English Grammar • English Teaching • English Language Learners •  
Creative Writing • Literature • Education • Research

## **Honors & Awards**



### **English Proficiency Certificate** - GIFT University, Gujranwala

Mar 2018



### **Certificate of Recognition** - International Kangaroo Linguistic Contest

Feb 2019

Presented this for helping the Pakistani children to open up the world of learning.

