

MINAHIL NAZEER

CONTACT

+92 311 5888527
minahilnazeer@515gmail.com
House 4 street 2 Abdullah shah town
Khanna Dak Islamabad

SKILLS

Graphic Designing
power point
MS Word
MS Excel
Digital Marketing
Affiliate Marketing

CORE QUALIFICATIONS

Result oriented
Quick Learner
Client Focused
Skilled
Meticulous
Creative
Responsible
Eager to work
Quick to learn new skills

ACHIEVEMENTS

College Fests
19/08/2021
Performed in Festa Literaria
20/12/2022
Talent Hunt
26/01/2023
Literary Carnival-II
19/12/2023

PUBLICATION

Poem "Kolej Memories"
12/02/2024

REFERENCE

would be upon request

PROFILE

A passionate BS English Hons student with a love for literature, grammar , and creative expression .Proficient in analyzing texts, writing essays, and conducting literary research. Seeking opportunities to contribute my language skills and creativity to a dynamic team.

EDUCATION

BS Hons (English)

Fazaia Bilquis College of Women, PAF Nur Khan Base,
Rawalpindi 2020-2024

FSC (ICS)

Viqar-un-Nisa Postgraduate College for Women,
Rawalpindi 2018-2020

Matriculation (Science)

F C Model Secondary School for Girls and Boys,
Rawalpindi 2016-2018

WORK EXPERIENCE

Graphic Designer and Educational Counsellor (2024)

StudyIn-AUS

Graphic Designer at StudyIn-Aus, responsible for creating daily social media content, including posts and videos, while managing the company's social media accounts.

- Dealing with Admissions, Preparing Interview, Filing, Career Advise etc

Call Operator (2024)

Capitol Taxis (booking and dispatching)

Experienced in delivering exceptional customer service and resolving inquiries efficiently in a fast-paced call center environment.

Sales And Marketing management (2023)

StudyIn-AUS

Identify, develop, and evaluate marketing strategies based on knowledge of client objectives and market trends.

Teacher (2021)

Orison School International

Evaluating and rewarding students for progress and work achieved within the curriculum or outstanding efforts.

Research Projects

A depiction of the language discourse and culture depicted in Pakistani 90s and 2020s dramas. (11th November,22)

Stylistic Study of Poems of Modern Poets. (10th June,23)

A Critical Discourse Analysis of the Movie Khel Khel Mein. (21st June,23)

Unveiling Feminist Ideologies in Susan Glaspell's "A Jury of Her Peers"
(1st January, 24)

LANGUAGES

English

Urdu