

Laiba Shaukat

Date of birth: 04/11/2000 | **Nationality:** Pakistani | **Gender:** Female | **Phone number:** (+92) 03477630837 (Work) |
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Address: DHA PHASE 5, ISLAMABAD , 46510, Rawalpindi, Pakistan (Home)

● ABOUT ME

I am motivated and enthusiastic by new challenges, and tasks and take an excellent approach to achieving success in all tasks. Proficient in the use of MS Excel, MS. Word, and MS PowerPoint. Excellent communication skills, both verbal and written.

● EDUCATION AND TRAINING

02/04/2020 – 11/01/2024 Rawalpindi, Pakistan
BACHELOR'S IN MEDICAL LABORATORY TECHNOLOGY Riphah International University

Website <https://riphah.edu.pk/> | **Final grade** 3.87 |
Thesis Urinary Tract Infections and their Antibiotic Susceptibility Patterns Among Pregnant Women's

2017 – 2019 Al jubail , Saudi Arabia
HIGHER SECONDARY SCHOOL (FSC PRE MEDICAL) Pakistan International School

Website <https://www.pisjubail.edu.sa/>

2015 – 2017 Al jubail , Saudi Arabia
SECONDARY SCHOOL Pakistan International School

Website <https://www.pisjubail.edu.sa/>

● LANGUAGE SKILLS

Mother tongue(s): **PUNJABI**
Other language(s): **ENGLISH** | **URDU** | **KOREAN**

● DIGITAL SKILLS

Microsoft Office (Outlook, Excel, Word, PowerPoint) | Google (Google Drive, Google Docs, Google Slides, Google Sheets, Google Meets, Google Trends)) | IBM Statistical package for Sciences (SPSS) | INTERNET AND SOCIAL MEDIA

● EXTRA CURRICULAR ACTIVITIES

04/11/2023 – 01/01/2024
Vice president university society

Lead university society team.
Arranged, coordinated, managed Campus events.
Maintained students data in Excel Sheets.

10/03/2021 – 10/03/2023
General Secretary University Society

Coordinated with different faculties and departments.
Organised onsite events and District level events.

28/11/2023

Courses and Certifications

Diabetes Awareness Seminar

05/10/2023

Extra Academic Activities

"Spread Joy Not Germs" Role of Doctors in Prevention of Infection

02/02/2020 – 02/02/2021

Media coordinator

Marketed University events using social media platforms I.e. Facebook, Instagram, WhatsApp, University portal.

Created and edited videos using Canva.

Organised webinars using Microsoft Teams and zoom.

26/03/2021

World Down Syndrome Day

Awareness of Down Syndrome

Appreciation Certificate

1. Reinforcing capacities of stakeholders in innovative technologies to develop a critical mass at the level of the member states: IESCO 1st International next generation sequencing data analysis workshop.
2. Building Tomorrow's Genome Workshop.