

UMER IFTIKHAR



 0092-317-5538610

 umeriftikhar1998@gmail.com

 Mandra City, Teh Gujar Khan
Distt. Rawalpindi (Pakistan)

Education

Degree of Matriculation

Computer, Physics, Chemistry
Board of Intermediate and
Secondary Education Rawalpindi
2012 - 2014

Degree of Intermediate

Commerce - Accounting, Economics, IT
Board of Intermediate and
Secondary Education Rawalpindi
2014 - 2016

Degree of Bachelor - BCOM

Commerce - Accounting, Economics, IT
University of the Punjab, Lahore
2016 - 2018

Degree of Master - MBA ^{Finance}

Capital University of Science &
Technology, Islamabad
2019 - 2022

Language

English

Urdu

Punjabi

Profile

Seeking a challenging position in dynamic organization to get more exposure and growth opportunities and to enhance skill and knowledge to play positive and active role for upholding the society and the related individuals.

Work Experience

Assistant Accountant

Islamabad Electric Supply Company, IESCO

Project: NCBMS Gujar Khan (Pakistan)

10/2022

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09/2024

- Making Vouchers.
- AP Invoices and payments.
- Making and maintaining Financial Statements.
- Manual vs ERP trial Reconciliation.
- Working on SAP ERP FICO Module.
- Capital collection posting and remittance to head office.
- Maintain daily workflow activities.



Certification / Diploma

Quick Book Software Certification

IPED Institute Rawalpindi

Duration: **ONE Month**

Pearson Test of English

PTE Academic, Islamabad

Overall Score: **71**



Skills

- Accountant
- Computer Skills
- Microsoft Office
- Communication Skills
- Leading a team
- Fast - Paced Decision Making
- Time Management



References

Will be furnished on demand