



Faique Ali Channa

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House no 782, Street 10, Gali 2, i-10/2,
Islamabad, pakistan

01 March, 2001

Seeking a challenging HR position in a reputable organization to expand my skills and knowledge while contributing to strategic HR analysis and innovative approaches for company development. MBA graduate with expertise in HR analysis, strategic planning, and public administration, seeking a challenging position in a reputable organization to expand my knowledge and skills. Eager to contribute to HR strategy and implementation, driving company growth through innovative approaches and development initiatives.

EDUCATION

Master of Business Administration (MBA)

International Islamic University Islamabad

09/2023 - 01/2025

3.31

Thesis

- Leadership, Trust in management and Acceptance of change in Banking Sector

Bs Public Administration

University of Sindh Jamshoro, Pakistan

01/2019 - 12/2022

3.22

Specialization

- Human resources management

Intermediate

Islamia Public Higher Secondary School Ghotki

03/2016 - 03/2018

62%

Courses

- Pre-Engineering

Matriculation

Taj Mohammad Ruk Government Boys
Secondary School Ghotki

03/2014 - 03/2016

75.17

Courses

- Science

SKILLS

Strong skills in database management and data analysis. Advanced in MS Office applications, including Word, Excel (data analysis and pivot tables), PowerPoint, and Outlook for efficient document creation and communication.

Strong verbal and written communication skills for effective business correspondence and presentations.

Experienced in working collaboratively within cross-functional teams to achieve common goals.

Skilled in prioritizing tasks and meeting deadlines in fast-paced environments.

Proficient in data analysis, identifying trends, and making informed decisions.

Expertise in delivering high-quality service and resolving client issues promptly.

CERTIFICATES

Certificate of Information Technology Glamour
Institute of Science & Technology Ghotki
(01/2018 - 06/2018)

Introduction to I.T & Computer, Ms-Win, Ms-office (Word, Excel, Power point, Access), HTML & Internet.

Leadership and Management

One day motivational training session

Internship (06/2022 - 08/2022)

Soneri Bank Limited Ghotki

WORK EXPERIENCE

Internee

Soneri Bank Ghotki

06/2022 - 08/2022

Pakistan

Achievements/Tasks

- Assisted customers with banking transactions and inquiries, ensuring excellent customer service.
- Gained hands-on experience with banking software and financial processes.
- Collaborated with team members in daily branch operations, including account management and loan processing.
- Developed skills in financial data entry, reporting, and regulatory compliance (KYC and AML).

LANGUAGES

English/Urdu/Sindhi

Full Professional Proficiency

INTERESTS

Traveling

Reading

Writing