



# Sabiha Ibrar

Finance Assistant

I am a highly motivated and have efficient working ability to perform all accounts related tasks.

✉ syedasabiha22@gmail.com

☎ 03365005679

📍 Islamabad, Pakistan

## EDUCATION

### Bachelor in Business Administration University of Wah

09/2014 - 08/2018

Wahcantt CGPA : 3.2

### Intermediate in I.COM

Karlot Residential College

09/2011 - 08/2012

Islamabad

### Matric

Federal Government Model School G-7/1

09/2010 - 09/2011

## WORK EXPERIENCE

### Finance Assistant

NUST University Islamabad

03/2020 - 02/2024

Islamabad

### Mathematics Teacher

Karlot Residential College

01/2019 - 03/2020

Barakhau, Islamabad

## SKILLS

Communication Skills

Team Work

Decision Making

Good Observer

Risk Taker

## CERTIFICATES

Computer Basic Course

1st International Conference at NUST on  
ICBMAS

Certificate of Appreciation for excellence  
of Task Assignment at POF.

## LANGUAGES

English

Medium Proficiency

Urdu

Full Proficiency

Punjabi

Full Proficiency

## INTEREST

Painting/Art

Book Reading