

HUMNA REHMAN

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H.no.# 15/ B-6, Street no. # 08, Dheri Hassanabad, Rawalpindi.

Objective:

I am seeking opportunities to join an organization that can help me in enhancing my skills, strengthening my knowledge, and realizing my potential. I am willing to explore a wide variety of opportunities that can help me gain perspective.

Education:

ACCA

(October 2022 – Continued)

Association of Chartered Certified Accountants

Postgraduate Diploma in Accounting and Finance

(October 2021 – November 2022)

Virtual University of Pakistan

B.S (Economics)

Specialization in Islamic Banking and Finance

(September 2017 – September 2021)

International Islamic University Islamabad.

F.Sc. (Pre-Engineering)

(Session 2015 – 2017)

F.G College for Women, Kashmir Road, Rawalpindi.

Matric (Science)

(Session 2013 – 2015)

Army Public School and College, 208 Humayun Road, Rawalpindi.

Experience:

Processor (Credit Cards)

(June 2022 – August 2022)

HBL, Rawalpindi.

Customer Relation Manager

(June 2021 – May 2022)

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Languages:

- English
- Urdu
- Punjabi
- Arabic

Skills:

- Communication
- Time Management
- Creativity
- Leadership
- Professional Development
- Patience and Empathy
- Resistance to stress
- Critical Thinking

Certifications:

- **Essentials of MS Excel**
- **E- Commerce Management**
(Virtual University)
- **Fraud Awareness**
(UNICEF)
- **Creative Writing**
(Virtual University)
- **Financial Literacy Training**
(State Bank of Pakistan)